

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
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TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 11 June 2024 at 7.30pm.

The Agenda is detailed below.

Sue Squire, Parish Clerk 6 June 2024

1. **Representations from the public limited to 3 minutes in line with DCC & TDC.**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Annual Parish Council Meeting Minutes held on 7 May 2024.**
5. **Reports:**
 - 5.1 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.2 **Defibrillator Check – Councillor Sanders.**
6. **Finance.**
 - 6.1 **Payments. To approve the following payments.**

Mrs S Squire June Salary £237.60; Expenses £37.50	£275.10
Information Commissioner's Office. Data Protection Fee Renewal	£40.00
Community First Insurance. Renewal premium.	£214.29
 - 6.2 **2023/24 Audit.** The paperwork is currently with the internal auditor. Policies updated.
 - 6.3 **Online banking.** The Clerk will give an update on the progress being made.
 - 6.4 **Letters of thanks from Organisations who received grants for 2024/25, approved at the May meeting: Clovelly WI; Clovelly Village News**
7. **Matters Arising from the Minutes of 9 April 2024.**
 - 7.1 Additional street light in Wrinkleberry Lane. Councillor Sanders to report.
8. **Clerk's Actions:**

Defibrillator Report sent to The Circuit; dealt with payments; Road Warden training, litter bin; County Councillor Wilton-Love; D-Day commemoration.
9. **Planning & Planning Correspondence.**
 - 9.1 **To consider the following application:**

1/0453/2024/FUL – Part retrospective erection of a field shelter for Donkeys – land at Grid Reference 231578 124875, Clovelly. [Response to TDC by 14/6/24.](#)
 - 9.2 **Planning Correspondence:**

TDC Decision Notice: Approval for Application 1/1221/2023/FUL – Change of use of existing dwelling to be used as part of wedding venue and adventure park, and the erection of a replacement dwelling – Milky way Adventure Park, Clovelly.
10. **Correspondence:**
 - 10.1 **Western Gateway & Peninsula Transport STBs publish Electric Vehicle Charging Study.**
 - 10.2 **North Devon Record Office Event.**
 - 10.3 **State of the Roads Petition.**
 - 10.4 **Devon & Torbay Devolution Plan.**
 - 10.5 **Net Zero Consultation Feedback.**
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
 - 12.1 **Clerk's Leave.** 20/6/24 – 30/6/24 & 4 / July 2024.
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, 9 July 2024 in Clovelly War Memorial Parish Hall at 7.30pm.

