

Minutes of Clovelly Parish Council Meeting held on Tuesday, 11 June 2024 in Clovelly War Memorial Parish Hall at 7.30pm.

Present: Councillors C West, (Chairman), D Garnett, C Huxtable, R Phelps, N Sanders, P Slee.
County Councillor J Wilton-Love
District Councillors Dart (during Minute No. 26.1) and Harding until Minute No. 29
3 Members of the public
Mrs S Squire, Parish Clerk.

22. Representations from the public.

22.1 Net Zero Campaign. A Public Meeting is being held on 17/7/24 in Clovelly Parish War Memorial Hall at 7pm. Four speakers will be present with a Question and Answer session.

The member of the public addressing the Council at this meeting did a presentation to TDC Overview and Scrutiny Committee. Because climate change was mentioned, so did the narrative of the meeting which then described climate change in the meeting report.

A report had been sent to the Parish Council which the Clerk had circulated. There are nine possible actions the Council could take but an answer was not expected before the Public Meeting.

The member of the public intended to lobby all Councillors.

Councillor West advised that more information was required before any further comments would be made.

23. Apologies. Councillor Tucker.

24. Declarations of Interest.
Councillor Slee has a Dispensation in matters relating to Clovelly Estate.

25. Approval of the Annual Parish Council Meeting Minutes held on 7 May 2024.
Approved and signed as a correct record.
Proposed by Councillor Phelps.
Seconded by Councillor Slee and unanimously agreed.

26. Reports:

County Councillor Wilton-Love. He began by firstly apologising for his absence. The Devon / Torbay Devolution Deal is on hold due to the forthcoming General Election.

There is a change of leadership at DCC and that Councillor (J McInnes) does not intend to stand for election at next year's DCC elections and had been elected as Leader to guide the Devolution deal through. If it does go through, it will mean more independence in Devon and from central government policy and there would also be more money for highways and more generally.

The contract for highways was up for renewal and this will probably be taken back into house as there is a lack of accountability at present.

Councillor Slee asked about devolution and County Councillor Wilton-Love hoped it would go through.

- 26.1 District Councillors S Harding** attended at Clean Water Working Group on 14 May where the aim is more scrutiny with the water authorities. North Devon Council has a similar Group and the two authorities are to join up.

He attended a meeting of the North Devon Biosphere which has 22 Committees within it. The Biosphere is hoping to become brokers to the biodiversity net gain, meaning if a project is taking more than putting in, they can buy or acquire credits, but it must be a long term agreement. The arrangements would apply to farming or heathlands.

At a full Council of TDC, all Councillors have the same jobs as the previous year and it is the same Leader and Deputy Leader.

The levelling up money has been put on hold due to the General Election.

District Councillor Dart. As reported by District Councillor Harding, the Biosphere is progressing the carbon credit issue related to biodiversity net gain, and this was explained. Planning officers went on training to learn more details so that when a planning application is submitted, it has to demonstrate net gain.

Councillor West asked about the Seaweed Farm proposal and as far as was known, this was progressing.

The Xlinks consultation is running until 21 July, relating to the UK Power Project to bring electricity from Morocco under the sea. The revised plans show the route is not going through Abbotsham. There is to be a sub station at Alverdiscott and a 3m channel has to be left open which could have major implications for the area.

The application has been taken out of TDC's hand due to security and carbon implications on the green agenda, with the decision to be made by the Secretary of State.

Councillor West spoke about the former Atlantic Array application which had the same problems of access to Alverdiscott..

Councillor Slee asked if the National Grid was already full and was told that the Xlinks project would not be affected by this as it has 5 acres of battery storage.

- 26.2 Defibrillator Check – Councillor Sanders.** In order.

Action: Clerk to report to The Circuit.

- 27. Finance.**

- 27.1 Payments.** The following payments were approved and authorised.

Proposed by Councillor West.

Seconded by Councillor Huxtable and unanimously agreed.

Mrs S Squire June Salary £237.60; Expenses £37.50 **£275.10**

NO PAYE. Letter from HMRC advising there was a credit of £619.20 and after checking with the person who prepares the pay documents, it had been suggested that no PAYE is paid for the rest of the year to offset the credit.

Information Commissioner's Office. Data Protection Fee Renewal **£40.00**

Community First Insurance. Renewal premium. **£214.29**

Proposed by Councillor West to take out a 3 year Long Term Agreement for the insurance. Seconded by Councillor Slee and unanimously agreed.

Rural Services Partnership Ltd. Balance of subscription fee **£5.00**

27.2.1 2023/24 Audit. The paperwork is currently with the internal auditor who has made the following comments:

Within the Financial Regulations it mentions that formal tenders are required for expenditure between £3k and £25k with 3 estimates required for expenditure between £100 and £3k. However the Standing Orders mention a formal tender process being required for expenditure in excess of £60k (point 17.c), this also refers to point 18.d which I believe should be 17.d.

This was checked by the Clerk who amended the document so that it reads correctly.

Ratification for this was proposed by Councillor Slee.

Seconded by Councillor Huxtable and unanimously agreed.

The total of the Asset Register was also questioned and the Clerk included the following items:

3 trees (Rowan, Cherry, Crab Apple) planted near the site of the former Clovelly Primary School / stakes for the trees / plaque to mark the commemoration of the tree planting £309.63

The Planters (on the B3237 down to the Church entrance) £144.27

Directional Defibrillator sign £139.00

Total: £22,511.54

Proposed by Councillor Slee.

Seconded by Councillor Huxtable and unanimously agreed.

Policies and compliance had been updated and put on the website.

27.2.2 Online banking. The Clerk advised that the online application form for a Treasurers Account with Lloyds Bank has been completed as far as possible. The Chairman's mobile number is required before proceeding further.

The following Councillors to be included as signatories: West, Slee, Phelps and the Parish Clerk. Councillor Garnett requested that his name was not included.

27.4 Letters of thanks from Organisations who received grants for 2024/25, approved at the May meeting:
Clovelly Women's Institute
Clovelly Village News

28. Matters Arising from the Minutes of 9 April 2024.

28.1 Additional street light in Wrinkleberry Lane. Councillor Sanders to report.
This item has been taken over by Parish Hall Committee.

29. Clerk's Actions:

- ❖ Defibrillator Report sent to The Circuit
- ❖ Dealt with payments
- ❖ Road Warden training. There had been considerable communication with Highways for the volunteer Road Warden to be issued with a code for online training. It was necessary for the Clerk to make representations to the highest officials in Highways before action was action. The Road Warden practical training was being done on 12 June.

- ❖ Litter Bin. Separate to the request from the Parish Council for an additional bin, TDC had received a request from Clovelly Estate for the replacement of the dog bins for two litter bins.

Councillor Garnett proposed that the Parish Council did not fund the two new litter bins. Seconded by Councillor Slee and unanimously agreed.

County Councillor Wilton-Love advised he would fund these from his Locality Grant allocation.

Action: The Clerk to obtain details of litter bins for the next meeting and when agreed, submit a funding application form to DCC.

- ❖ County Councillor Wilton-Love. Following this Council's enquiry as to the wellbeing of the Councillor, a reply had been received from DCC advising that County Councillor Wilton-Love is experiencing a period of illness and no time frame has been given for his return to work. The Clerk has enquired if a stand-in will be appointed, citing various issues where the County Councillor could have had an input, had they been well enough to attend a meeting. The Parish Council's good wishes were sent with the enquiry.
- ❖ D-Day Commemoration. The lamp post signs had been ordered. These were in place by the D-Day 80th anniversary.

30. Planning & Planning Correspondence.

30.1 The following application was considered:

1/0453/2024/FUL – Part retrospective erection of a field shelter for Donkeys – land at Grid Reference 231578 124875, Clovelly (by the Visitor Centre).

The deadline date for the Parish Council's response to TDC was 14/6/24.

Proposed by Councillor West to recommend approval.

Seconded by Councillor Slee and unanimously agreed.

Action: Clerk to submit response to TDC.

30.2 Planning Correspondence:

TDC Decision Notice: Approval for Application 1/1221/2023/FUL – Change of use of existing dwelling to be used as part of wedding venue and adventure park, and the erection of a replacement dwelling – Milky Way Adventure Park, Clovelly.

31. Correspondence:

31.1 Western Gateway & Peninsula Transport STBs publish Electric Vehicle Charging Study. Details had been circulated to Councillors. *Noted.*

31.2 North Devon Record Office Event. Details had been circulated to Councillors. *Noted.*

31.3 State of the Roads Petition. Sir Geoffrey Cox MP KC had presented this to Parliament on 8 May 2024. Details of the link had been circulated to Councillors. *Noted.*

31.4 Devon & Torbay Devolution Plan. Due to the General Election, a decision on this had been deferred. *Noted.*

31.5 Net Zero Consultation Feedback. The representations made during the Public Session were noted.

32. Highways.

- **Velly farm road, B3248.** Potholes stretching the whole length of the lane.
- **Road to Hollaford Farm.** 2 roads, one to Hartland and the first off from Clovelly Cross
- **Councillor West will report a pothole at Burscott**

- Clerk to take pictures of and report those outside the Parish Hall.

33. Matters Raised by Councillors / Clerk.

33.1 Clerk's Leave. 20/6/24 – 30/6/24 & 4 / 5 July 2024.

34. Any matters raised under Public Participation for further consideration. None.

35. Urgent items raised at the discretion of the Chairman

Libraries Unlimited. Since the publication of the Agenda, the Clerk had received details of a meeting in Hartland and a poster had been sent for display to gain publicity.

36. Date of next meeting: Tuesday, 9 July 2024 in Clovelly War Memorial Parish Hall at 7.30pm.

The meeting ended at 8.43pm.

Summary of Decisions:

- Minutes of the Annual Parish Council Meeting held on 7 May 2024
- Payments
- 3 year Long Term Agreement to be taken out with Community First Insurance
- Revision to Tender amounts in Standing Orders
- Revision to Asset Register
- Two new litter bins for the village not to be funded by the Parish Council
- Planning

Chairman

Date