

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
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TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 8 October 2024 at 7.30pm. The Agenda is detailed below. *Sue Squire*, Parish Clerk 1 October 2024

1. **Representations from the public limited to 3 minutes in line with DCC & TDC.**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 10 September 2024.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.3 **Defibrillator Checks – Councillors Sanders and Phelps.**
6. **Finance.**
 - 6.1 **Payments. To approve the following payments.**

Mrs S Squire October salary £237.60. Expenses £21.60	£259.20
RBL Poppy Appeal. Donation towards poppy wreath.	£ 25.00

A representative has been invited to lay the wreath on behalf of the Parish Council.
 - 6.2 **Online banking.** The Clerk will give an update on the progress being made.
 - 6.3 **To note that the second tranche of the 2024/25 Precept has been paid by TDC, amounting to £2,250.00.**
7. **Matters Arising from the Minutes of 9 July 2024.**
 - 7.1 **Litter bin.** An update will be given.
8. **Clerk's Actions:**

Defib Report sent to The Circuit; submitted planning application response; dealt with payments; reported car in layby to D&C Police; reported potholes; letter of support re batteries
9. **Planning & Planning Correspondence.**
 - 9.1 **To consider Application 1/0700/2024/LLBCO – Clovelly Estate.** Response due by 19/10/24.
10. **Correspondence.**
 - 10.1 **Onshore Wind Turbines and Planning – North Devon.** Email and attachment from a member of the public to note, circulated to Councillors on 16/9/24.
 - 10.2 **Town & Parish Websites.** Opportunity to convert the current website domain name to a .gov.uk. There is funding available for town and parish councils to adopt a [.gov.uk](https://www.gov.uk) domain name. The funding of £100 will cover the costs of the domain registration for 2 years, meaning that only the VAT of £20.00 (reclaimable) will have to be paid.
 - 10.3 **North Devon Coast National Landscape.** The Joint Manager would like to attend the December 2024 meeting to give a brief presentation, discuss the topics raised and have a question and answer session. This is scheduled to last for 20 minutes and members of the public are particularly welcome to attend.
 - 10.4 **Emergency Planning.** Councillors have been circulated with details and the Parish's Emergency Plan has been provided to TDC by the Clerk, as requested by the Chairman.
 - 10.5 **Devon Communities Together.** Free support available for rural housing – to discuss.
 - 10.6 **Kier.** Email circulated to Councillors on 25/9/24 regarding proposed streetworks involving water meters. No objections were raised and Kier has been advised accordingly.
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, 12 November 2024 in Clovelly War Memorial Parish Hall at 7.30pm during which the 2025/26 Budget and Precept will be set.