

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
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TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 12 November 2024 at 7.30pm.

The Agenda is detailed below.

Sue Squire, Parish Clerk

6 November 2024

1. **Representations from the public limited to 3 minutes in line with DCC & TDC.**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 8 October 2024.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.3 **Defibrillator Checks – Councillors Sanders and Phelps.**
6. **Finance.**
 - 6.1 **Payments. To approve the following payments.**

Mrs S Squire November salary £237.60. Expenses £21.60	£259.20
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 - 6.2 **Online banking.** The Clerk will give an update on the progress being made.
 - 6.3 **To set the 2025/26 Precept and Budget** to include a review of the Clerk's salary under Part II Confidential.
7. **Matters Arising from the Minutes of 8 October 2024.**
 - 7.1 **Litter bin.** County Councillor is willing to give a grant, application submitted, more details obtained from Clovelly Estate regarding making the bin.
 - 7.2 **Parish Council Website.** Update on converting to a .gov.uk and cost if Councillors had a Parish Council email address. To discuss additional costs not known/advised at the last meeting.
 - 7.3 **Emergency Plan.** Reply from Devon Communities Together with offer of help to produce a document.
 - 7.4 **Notice Board.** District Councillor Harding to report. Councillor Tucker to confirm vegetation has been cut around it.
 - 7.5 **Rural Housing Survey.** Deferred from the October meeting.
8. **Clerk's Actions:**

Followed up signage/tarmac for Road Warden with DCC; reported vehicles in laybys; requested Net Zero answer to question; informed Remembrance Day organisers that Cllr Huxtable would be laying a wreath on behalf of the Parish Council; Defib Report sent to The Circuit; submitted planning application response; dealt with payments; requested Highways to renew reflective tape on posts and fix sign. Replies where appropriate will be given.
9. **Planning & Planning Correspondence.** None at the time of preparing the Agenda.
10. **Correspondence.**
 - 10.1 **Ministry of Housing, Communities & Local Government. Open Consultation enabling remote attendance and proxy voting at local authority meetings.** Details circulated to Councillors on 26/10/24.
 - 10.2 **Connecting Devon & Somerset (CDS) Update.** Email advising that the planned roll-out of broadband in the Parish under the Connecting Devon & Somerset Programme will not be going ahead. The email was circulated to Councillors on 4/11/24.
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, 10/12/24 in Clovelly War Memorial Parish Hall at 7.30pm.

There will be a presentation by North Devon Coast National Landscape (formerly the Area of Outstanding Natural Beauty) at the start of the meeting, to which all are invited, which the opportunity to ask questions after the presentation.