

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 11 March 2025 at 7.30pm. The Agenda is detailed below.

Sue Squire, Parish Clerk 4 March 2025

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 11 February 2025.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.3 **Defibrillator Check – Councillors Sanders and Phelps**
6. **Finance.**
 - 6.1 **Payments. To approve the following payments.**

Mrs S Squire March Salary £237.60; Expenses £21.85	£259.45
Clovelly Estate. Producing 2 litter bins	£936.00
RBLI. Lamp post signs to commemorate the 80 th Anniversary of VE Day.	£ 60.97
 - 6.2 **Online Banking**
 - 6.3 **Grass Cutting.** To agree a quotation for the next season.
7. **Matters Arising from the Minutes of 11 February 2025.**
 - 7.1 **Litter Bins.** The Locality Grant application deadline was 14/2/25 & the application was submitted on 13/2/25. This was successful & the amount of £790.00 agreed and received from County Councillor Wilton-Love's allocation. TDC has confirmed it will empty them.
 - 7.2 **Play Equipment.** Cllr Sanders-site meeting with resident who raised this at the last meeting.
8. **Clerk's Actions:**
 - ❖ Defibrillator Report sent to The Circuit; Dealt with payments; Emergency Plan Meeting – 3/3/25 in Clovelly Parish Hall; Lithium Ion Battery Safety. Confirmation sent that the Parish Council's supports the campaign. Sir Geoffrey Cox MP KC requested to speak in favour at the 2nd Reading in Parliament – a response has been received; Devon and Somerset Fire and Rescue Automatic Fire Alarms Consultation; Arranged for a proforma invoice for lamp post signs (3rd item under payments); Highways – responded as directed regarding grit bins, list of the worst roads and asked for priority signage at the road narrows near Turnpike Close
9. **Planning & Planning Correspondence.**
 - 9.1 **To consider the following Application: 1/0162/2025/FUL – Proposed agricultural worker's bungalow and access (Removal of Condition 5 of planning approval NJ1859) – 1 South View, Higher Clovelly.** Response required by 28/3/25.
10. **Correspondence:**

The Great British Spring Clean – 21 March to 6 April. Details were circulated to Councillors on 14/2/25.
- 10.2 **Commemoration of the 80th Anniversary of World War II ending.**
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
 - 12.1 **Preparation for the 2024/25 Audit.**

To agree that Westcotts Accountants of Barnstaple be appointed as the internal auditor. Asset Register sent to Councillors for checking and agreeing that the details are correct.
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman.**
15. **Date of next meeting:** Tuesday, 8 April 2024 in Clovelly War Memorial Parish Hall.

The Annual Parish Meeting will be held at 7.30pm ahead of the Parish Council Meeting which will then follow the Annual Parish Meeting.