

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
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TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 8 April 2025 on the rising of the Annual Parish Meeting. The Agenda is detailed below.
Sue Squire, Parish Clerk 1 April 2025

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.** Councillor Mrs V Foster.
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 11 March 2025.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.3 **Defibrillator Check – Councillors Sanders and Phelps**
6. **Finance.**
 - 6.1 **Payments. To approve the following payments.**

Mrs S Squire April Salary and Expenses	TBA
Cllr C West. Reimbursement for Emergency Plan Meeting refreshments (£4.50) & printing expenses (£12.50)	£17.00
Mrs A S Huxtable. Reimbursement for village planter plants	£218.03
Devon Association of Local Councils. 2025/26 subscription	£155.25
 - 6.2 **Online Banking.** The relevant forms have been received for completion.
 - 6.3 **Grass Cutting.** Details will be given of a revised quotation.
 - 6.4 **Section 137 Payments.** The **Section 137 expenditure limit for the 2025/26 financial year** has been announced and will be £11.10 per elector, up from £10.81 in 2024/25.
This means that the Parish Council can spend £11.10 per elector on items to improve or enhance the Parish, or to give a grant to organisations.

There are, as at November 2024 when the latest Register of Electors was published, a total of 317 on the Register meaning that a maximum of £3,518.70 can be spent under Section 137.
7. **Matters Arising from the Minutes of 11 February 2025.**
 - 7.1 **Play Equipment.** Cllr Sanders-site meeting with resident who raised this at the last meeting.
8. **Clerk's Actions:**
Defibrillator Report sent to The Circuit; Dealt with payments; submitted grant application for planter flowers from District Councillor Dart's allocation which has been successful, and the money will be credited to the Parish Council's bank account in the next five working days.
9. **Planning & Planning Correspondence.** None to consider or note.
10. **Correspondence:**
 - 10.1 **Commemoration of the 80th Anniversary of World War II ending.**
 11. **Highways.**
 12. **Matters Raised by Councillors / Clerk.**
 - 12.1 **Preparation for the 2024/25 Audit.** Paperwork has been sent to Councillors for noting.
 13. **Any matters raised under Public Participation for further consideration**
 14. **Urgent items raised at the discretion of the Chairman.**
 15. **Date of next meeting:** Tuesday, 13 May 2024 in Clovelly War Memorial Parish Hall.
This will be the Annual Parish Council Meeting.