

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 10 June 2025 at 7.30pm.

The Agenda is detailed below.

Sue Squire, Parish Clerk 3 June 2025

Councillors who were not present at the May Meeting to bring their completed and signed 2025/26 Register of Interests form to the meeting.

1. The Chairman to read and sign the Declaration of Acceptance of Office, following his election at the Annual Parish Council Meeting on 13 May 2025, but was unable to do this at the time, due to him being absent.
2. Representations from the public limited to 3 minutes in line with DCC & TDC.
- 2.1 Email for noting, circulated to Councillors on 16/5/25: Formal complaint against TDC Public Officers, Elected District Councillors and Torridge MP.
3. Apologies.
4. Declarations of Interest
5. Approval of the Annual Parish Council Meeting Minutes held on 13 May 2025.
6. Reports:
 - 6.1 County Councillor R Julian
 - 6.2 District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews
 - 6.3 Defibrillator Check – Councillors Sanders and Phelps
7. Finance.
 - 7.1 Payments. To approve the following payments.

Mrs S Squire June Salary (£243.54) and Expenses (£25.90)	£269.44
PAYE	£60.80
Information Commissioner's Office. Renewal of Data Protection Fee	£ 52.00
 - 7.2 Online Banking.
 - 7.3 2024/25 Audit. The Clerk will update Councillors on the present position.
8. Matters Arising from the Minutes of 13 May 2025.
9. Clerk's Actions: Defibrillator Report sent to The Circuit; Dealt with payments; ordered tarmac for the Road Warden from DCC Highways.
10. Planning & Planning Correspondence.
 - 10.1 Enforcement Issue. Concrete blocks at the Limekiln. TDC Enforcement Department has advised that following discussions with Clovelly Estate, the concrete blocks have been dressed in stone and over time will blend in with the harbour. TDC considers the matter has been resolved and the case has been closed.
11. Correspondence:
 - 11.1 Town & Parish Websites. Details that all Councils must have a .gov.uk website for when the 2025/26 AGAR is completed this time next year. More information will be given.
12. Highways.
13. Matters Raised by Councillors / Clerk.
14. Any matters raised under Public Participation for further consideration
15. Urgent items raised at the discretion of the Chairman.
16. Date of next meeting: Tuesday, 8/7/25 in Clovelly War Memorial Parish Hall at 7.30pm.