

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 9 December 2025 at 7.30pm. The Agenda is detailed below.

Sue Squire, Parish Clerk 2 December 2025

1. **Representations from the public limited to 3 minutes in line with DCC & TDC.**
2. **Apologies.** Councillor Mrs V Foster.
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 11 November 2025.**
5. **Reports from County & District Councillors, defibrillator checks.**
- 5.1 **County Councillor Julian's Report to include the following information, deferred from the November Parish Council meeting:**
 - ⇒ Requirement for the Road Warden to take before and after pictures of pothole repairs, the details of which have been forwarded by the Clerk, as arranged.
 - ⇒ 4 items listed in an email from the Clerk dated 18/7/25
 - ⇒ White lines at junctions and planned top dressing will remove lines recently painted.
- District Councillor Dart had sent a mid-November Report with details regarding the North Devon and Torridge Local Plan.**
6. **Finance.**
- 6.1 **Payments. To approve the following payments.**
- 6.1.1 **Mrs S Squire**

December Salary	£243.54
Expenses (photocopying, postage, broadband, mileage)	£95.40
Reimbursement for domain name with 123 Reg taken on 9/12/25.	£25.98
	£364.92
- 6.1.2. **HM Revenue and Customs. PAYE.** **£ 60.80**
- 6.1.3 **DALC. Subscription to March 2026. Pro rata (VAT reclaimable)** **£ 42.72**
- 6.2 **Internet Banking.** Update on current position.
- 6.3 **2026/27 Precept and Budget.** To note that TDC has been advised of the revised Precept and village organisations advised that their grant application has been successful.
7. **Matters Arising from the Minutes of 11 November 2025.**
 - Cllr Mrs Colwill - Household Fund; Freedom of Information Act Request reply from Border Control; information from Councillor Mrs Foster regarding housing supply.
8. **Clerk's Actions where not included elsewhere: Defibrillator Report; advised DALC about membership subscription from 1/4/26 – with update; Payments;**
9. **Planning & Planning Correspondence.** None at the time of preparing the Agenda.
10. **Correspondence:**
- 10.1 **TDC – Town & Parish Settlement Survey.** Email circulated on 20/11/25.
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman.**
15. **Date of next meeting:** Tuesday, 10/2/26 in Clovelly War Memorial Parish Hall at 7.30pm. **NO MEETING IN JANUARY.**