

Minutes of Clovelly Parish Council Meeting held on Tuesday, 10 March 2026 in Clovelly Parish War Memorial Hall at 7.30pm.

Present: Councillor C West (Chairman), Councillors Mrs G Colwill, D Garnett, C Huxtable, R Phelps, P Slee, A Tucker.

County Councillor R Julian until Minute No. 129.2

0 Members of the public

Mrs S Squire, Parish Clerk

125. Representations from the public. None present.

126. Apologies. Councillor N Sanders, District Councillors A Dart and S Harding.

127. Declarations of Interest.

Councillor Slee has a Dispensation for matters relating to Clovelly Estate.

128. Approval of the Parish Council Meeting Minutes held on 10 February 2026.

Approved and signed as a correct record.

Proposed by Councillor Slee.

Seconded by Councillor Tucker and unanimously agreed.

129. Reports.

129.1 County Councillor R Julian.

- The A39 from Abbotsham roundabout at Welcombe has been inspected together with the Parishes of Hartland and Woolser. The feedback is that the roads that are in the programme for this year. The County Council has £100 million to spend throughout Devon.
- The drains are to benefit from the gully sucker and the ditches are to be cleaned. If public transport uses the road, they will be more regularly inspected.
- The area around drains used to be 3' wide but was surrendered in the past. This will not now let water run away and has been brought up as not satisfactory.
- Special patching at Baxsworthy Cross is to be done.
- The pothole outside the Hoops Inn has been repaired.
- Potholes will not be repaired during wet weather unless dangerous, as the patching material washes away after a short time.
- Foster caring is getting off the ground with people making enquiries about becoming a foster carer. He is intending to speak to all District Councillors about a reduction in Council Tax for carers: full time people would be eligible for free Council Tax, half time carers would pay half price Council Tax and a reduction for those who foster care at weekends.
- There were issues with the Fire Brigade First Responders as South West Ambulance Service Trust (SWAST) did not notify the Headquarters to alert the First Responders of the call out. The reneging on the arrangements was being looked into.
- County Councillors will receive an increase in their Locality Grant for 2026/27 from £8,000 to £10,000.
Councillor West advised that the Parish Hall Play Area required £1,000 spent on it to get it usable again (£500 from the County Councillor) and £1,000 for the Hall floor. He could help with these two items and

suggested it would be best to apply for both together when the fund opens for 2026/27 in mid May.

- If anyone had any issues, they were invited to contact him.

129.2 District Councillors – not present.

129.3 Defibrillator Checks. In order.

Councillor Sanders had advised that the cabinet housing the defibrillator on the Parish Hall wall had been left open again. This problem had been reported previously.

Councillor West will check the mobile phone signal, as it may be necessary for the cabinet to be locked and return to having a Code to open it again for the safety of the defibrillator and to prevent damage.

Action: Councillor West

130. Finance.

130.1 Payments. To approve the following payments.

Proposed by Councillor West.

Seconded by Councillor Garnett and unanimously agreed.

130.2.1 Mrs S Squire

March Salary	£243.54	
Expenses (photocopying, stationery, broadband, mileage. £ 64.20		£307.54

130.2.2. HM Revenue and Customs. PAYE. March 2026 £ 60.80

Action: Clerk to make the payments.

130.3 Internet Banking. The Clerk delivered the signed paperwork to Lloyds Bank, Barnstaple which was scanned, copied and sent to the relevant Department who will open a new Account and arrange for internet banking to be set up.

130.4 2025/26 Audit. To agree that Westcotts Accountants of Barnstaple are appointed to carry out the Internal Audit.

The cost of this year's work will be £295.00 + reclaimable VAT.

Proposed by Councillor West.

Seconded by Councillor Huxtable and unanimously agreed.

131. Matters Arising from the Minutes of 10 February 2026.

- Cllr Mrs Colwill - Household Fund

She had been told that the fund would not be available this year, but it was the last financial year where the enquiry was being made.

She is now dealing with a specialist in Sir Geoffrey Cox's office after being sent three different sets of paperwork with no figures. She will continue to pursue a straight answer as to where the money in the fund has gone and has to telephone Sir Geoffrey's office again in a week's time.

- Quotation for the repair of Dyke Green Bus Shelter and progression of funding from County Councillor Julian's Locality Grant to pay for this in the 2026/27 financial year.

This had not yet been obtained and is to be an item on the April Agenda.

132. Clerk's Actions where not included elsewhere:

- ⇒ Defibrillator Report sent to The Circuit and request that Councillor Phelps has access to send the monthly reports. Reply received.

⇒ **Payments**

- ⇒ **Reported potholes and flooding.** The trench across the road outside Woolsery Primary School has been repaired.
DCC Highways have advised that the potholes on the A39 between the Milky Way and Hobby Drive are due to be repaired by 13/3/26 and the other pothole on the road to Hartland is due to be repaired by 20/3/26.

However, they are unable to trace the precise location at Hollaford Road and have requested the What3Words reference to be able to make further arrangements.

Action: Clerk to advise that the What3Words are ribcage.obligated.wreck

- ⇒ **Advised Crime Stoppers that it's request for a donation of £200.00 had not been agreed**

- ⇒ **Advised Mr N Wonnacott that his grass cutting contract was accepted**

133. Planning & Planning Correspondence. There was none to consider.

134. Correspondence:

134.1 Vacancy on the Parish Council. No request for a by-election was received by TDC and the Parish Council can advertise the vacancy by co-option.
A poster has been prepared and the details are also on the website.
The co-option item will be on the April Agenda.

135. Highways. Already covered earlier in the meeting.

136. Matters Raised by Councillors / Clerk.

136.1 Facebook. A volunteer is required to upload items.

Action: Councillor Mrs Colwill will set up a new page under the name Clovelly Parish Council 2026.

136.2 Clerk's Leave. 13/3/26 and 23/4/26 – 28/4/26 inclusive.

137. Any matters raised under Public Participation for further consideration.
None.

138. Urgent items raised at the discretion of the Chairman.

The visibility mirror opposite the entrance to Wrinkleberry Lane has been fixed.

139. Date of next meeting: Tuesday, 14/4/26 in Clovelly War Memorial Parish Hall at 7.30pm. This will commence with the Annual Parish Meeting.

The meeting ended at 8.30pm.

Summary of Decisions

- **Minutes of the Parish Council Meeting held on 10 February 2026**
- **Payments**
- **That Westcotts of Barnstaple undertake the 2025/26 internal audit**

Chairman

Date