

Minutes of Clovelly Parish Council Meeting held on Tuesday, 14 April 2026 in Clovelly Parish War Memorial Hall on the rising of the Annual Parish Meeting.

Present: Councillor C West (Chairman), Councillors Mrs G Colwill, D Garnett, C Huxtable, R Phelps, A Tucker.

County Councillor R Julian until Minute No. 146.3

District Councillor Harding until Minute No. 146.3

1 Member of the public

Mrs S Squire, Parish Clerk

140. Co-option of Parish Councillor. No Expressions of Interest had been received, although Councillor Mrs Colwill advised that someone would shortly be eligible to apply as they would shortly have lived in the Parish for a year, which is part of the criteria.

141. Representations from the public.

141.1 An additional entrance to a property by the removal of a Devon Bank had been noticed, but a Planning Application for this could not be recalled. The Chairman was aware of this and had spoken to the resident regarding planning permission ahead of the work taking place, as had the contractor requested to do the work.

The work has been carried out and it is not known if a Planning Application has been submitted.

142. Apologies. Councillor P Slee, District Councillor Dart.

144. Declarations of Interest. None.

145. Approval of the Parish Council Meeting Minutes held on 10 March 2026.

Proposed by Councillor Tucker.

Seconded by Councillor Mrs Colwill and unanimously agreed.

146. Reports.

146.1 County Councillor R Julian.

There had been a meeting with the Chairman of the various HATOC (Highways and Road Traffic Orders Committee) and County Councillors discussed their attendance at Parish Council meetings when they receive representations about potholes.

HATOC Agendas consist of new builds and paths but it was pointed out that the public wants the state of the roads discussed and this is to be an item on future Agendas.

Councillors all spoke of the dangerous pothole/road safety defect on the A39 near the Milky Way which the Clerk had reported and had received a reply that 'although the road is not what we would like, no work will be done'.

Councillors had witnessed motorists driving on the other side of the road to miss it, or braking suddenly and sharply to minimise the impact, thereby causing a collision with the vehicle following.

Councillor Sanders had witnessed two Highways vehicles parked at lighthouse cross turning to Hartland Point on the B3248 when the road was being resurfaced with a person in each talking to each other who were parked in the same spot all day, with no apparent work being carried out. In addition, he advised that the road to an egg producing farm was so bad that many eggs are being smashed when the lorry transports them away from the site

Action: The Clerk and Councillors to separately report the danger, especially to cyclists and motor cyclists and request a site meeting with Councillor Sanders.

146.2 District Councillor Harding.

There had been an external scrutiny meeting regarding plans to reintroduce a rail link between Bideford and Barnstaple. The Tarka Trail will be unaffected. It is the second most feasible scheme that Network Rail can do in the UK but there were local doubts that it would happen.

A depressing meeting on Planning Committee reform had been held and TDC intends to object to the new government regulations. If Parish Councils want an Application to be called in by the District Councillor, this cannot automatically be done and it has to go through various officers and check lists to meet the criteria of going to Committee or not.

It was felt that the effort to streamline the planning process does not give the opportunity for scrutiny. It was not known if Town and Parish Councils will be given more power once devolution has taken place and in that respect, the government's decision on the proposals put forward is awaited.

A scrutiny meeting with the North Devon Biosphere and South West Water had taken place. South West Water was being more open and will be under more scrutiny. The North Devon Biosphere is to monitor every river and tributary within the Biosphere area. A robot buoy has been placed in the Estuary.

District Councillor Harding had taken the opportunity of speaking to SWW about the First Time Sewerage Application at Bucks Mills. It was thought this would not proceed due to lack of money.

146.3 Defibrillator Checks. In order.

A reply had been received from South West Ambulance Service Trust (SWAST) regarding the query that Councillor Phelps was unable to send the monthly Report to The Circuit in respect of the defibrillator at The New Inn on The Street.

He could not recall the Code that was sent for him to register.

Action: The Clerk to request SWAST to re-send a Code.

147. Finance.

147.1 Payments. To approve the following payments.

Proposed by Councillor West.

Seconded by Councillor Sanders and unanimously agreed.

147.2.1 Mrs S Squire

April Salary	£250.84
Expenses (photocopying, broadband, mileage.	£ 31.18 £282.02

147.2.2. HM Revenue and Customs. PAYE. April 2026 **£ 62.60**

147.2.3 Town and Parish Websites. Transfer of email address from a Gmail format to a .org.uk to comply with new regulations **£82.50**
Pro rata amount.

147.2.4 DALC 2026/27 renewal of subscription **£163.34**

Action: Clerk to make the payments.

147.3 Banking. The new account with Lloyds Bank had been opened.
TDC had been requested to pay the upcoming first tranche of the Precept into this account.

Councillor West will transfer the majority of funds currently held with NatWest into the account pending receipt of a card and card reader.

148. Matters Arising from the Minutes of 10 March 2026.

148.1. Cllr Mrs Colwill - Household Fund reported that she had had two different conversations with two different members of Sir Geoffrey Cox's team who were trying to obtain the information, but nothing further had been heard.
She had also spoken to the TDC Monitoring Officer who was trying to find out more information.

148.2 Cllr West - Quotation for the repair of Dyke Green Bus Shelter and progression of funding from County Councillor Julian's Locality Grant to pay for this in the 2026/27 financial year.

It was noted that the contractor has inspected the structure and considered it was beyond repair.

Proposed by Councillor West to ask the contractor to remove the glass and frames and give the shelter a general tidy up.

Seconded by Councillor Mrs Colwill and unanimously agreed.

Action: Councillor West.

148.3. Cllr West – mobile signal at the Parish Hall in connection with the defibrillator.

The mobile signal had been checked and found to be initially acceptable to enable potential users of the defibrillator to telephone the ambulance service to obtain the Code to open the cabinet and he had removed the Code number from the door as it was being continually opened and at risk to damage.

Councillor Phelps advised there was no signal, so the Code will have to be Replaced on the door.

Action: Councillor West.

148.4 Cllr Mrs Colwill – new Parish Council Facebook page.

This was up and running under the name of Clovelly Parish Council 2026.
She had sent an invitation to Clovelly residents to join it.

149. Clerk's Actions where not included elsewhere:

⇒ **Defibrillator Report sent to The Circuit** and email correspondence with South West Ambulance Service Trust regarding Councillor Phelps having access to send monthly reports in respect of the device at The New Inn – covered earlier in the meeting.

⇒ **Payments**

⇒ **Advised DCC Highways of the What3Words reference for the flooding at Hollaford Road.** The details have been sent to the team for an assessment which should be completed by 23/4/26.

150. Planning & Planning Correspondence. None.

151. Correspondence.

151.1 Devon Association of Local Councils. In Bulletin 18, there is a Local Council Weed Management Survey for completion.
Action: Councillor West.

152. Highways. Covered earlier in the meeting.

153. Matters Raised by Councillors / Clerk.

Councillor Huxtable noted that a lot of money had been spent on the road at Lighthouse Corner to Hartland and considered it had not needed attention. The road closure as a result made access to farms and Hartland difficult for HGV drivers.

154. Any matters raised under Public Participation for further consideration.
None.

155. Urgent items raised at the discretion of the Chairman. None.

156. Date of next meeting: Tuesday, 12/5/26 in Clovelly War Memorial Parish Hall at 7.30pm.

This will be the Annual Parish Council Meeting to include the Election of Chairman, Vice Chairman, approval of compliance / policies, year end accounts and the Annual Return.

The meeting ended at 9.58pm.

Summary of Decisions:

- **Minutes of the Parish Council Meeting held on 10 March 2026**
- **Payments**
- **Glass and Frames of Dyke Green Bus Shelter to be removed and the structure tidied up**

Chairman

Date