

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clerk@clovellyparish.org.uk

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly War Memorial Parish Hall on Tuesday, 9 June 2026 at 7.30pm.

The Agenda is detailed below.

Sue Squire, Parish Clerk 3 June 2026

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Annual Parish Council Meeting Minutes held on 12 May 2026**
5. **Reports:**
- 5.1 **County Councillor R Julian**
- 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
- 5.3 **Defibrillator Check – Councillors Sanders and Phelps.**
Councillor Mrs Colwill to confirm the Code has been posted on Facebook.
6. **Finance.**
- 6.1 **Payments. To approve the following payments.**

Mrs S Squire May Salary (£250.84) and Expenses (£27.65)	£278.49
PAYE	£62.60
- 6.2 **Banking.** Online payments are now being made from the Lloyds Bank account.
7. **Matters Arising from the Minutes of 14 April 2026.**
- 7.1 **Significant road defect on the A39 near The Milky Way.** Current position to be advised.
- 7.2 **Green Dyke Bus Shelter.** Councillors Huxtable, Phelps & Mrs Colwill to report. County Councillor Julian has been advised that no application for funding is to be made.
8. **Clerk's Actions:** Defibrillator Report sent to The Circuit; Dealt with payments online; asked TDC for details of extra payment for residents if Precept was increased; reported unauthorised signs; reminded TDC of new bank details;
9. **Planning & Planning Correspondence.**
10. **Correspondence. (1)** Letter from Sir Geoffrey Cox MP KC regarding the recent Connectivity Forum; **(2) TDC email seeking update on various infrastructure items.**
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
- 12.1 **Item raised by the Clerk - Forward Planning.**

The Clerk will advise that the Parish Council's Term of Office ends on 6 May 2027 when elections will be held.

The first meeting of the Council, the Annual Parish Council Meeting (APCM), not to be confused with the Annual Parish Meeting (APM), must be held within two weeks of when newly elected Councillors take office (11/5/27). This is the scheduled date of the Clovelly Parish Council May Meeting.

Regardless of whether an election is held or persons nominated are elected through an uncontested election, a decision will need to be made as to whether the Annual Parish Meeting (APM) is held in its current format in May or whether it is held in March or April when sitting Councillors will be present. To discuss further.
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman.**
15. **Date of next meeting:** Tuesday, 14 July 2026 in Clovelly War Memorial Parish Hall.