

Minutes of Clovelly Parish Council Meeting held on Tuesday, 9 June 2026 in Clovelly Parish War Memorial Hall at 7.30pm.

Present: Councillor C West (Chairman), Councillors C Huxtable, R Phelps, N Sanders, A Tucker.

County Councillor R Julian from Minute No. 29.1 to Minute No. 27.2

District Councillor Dart from Minute No. 27.1

1 Member of the public

Mrs S Squire, Parish Clerk

23. Representations from the public. No issues raised.

24. Apologies. Councillor P Slee, District Councillor S Harding.

25. Declarations of Interest. None.

26. Approval of the Annual Parish Council Meeting Minutes held on 12 May 2026.

Approved and signed as a correct record.

Proposed by Councillor Tucker.

Seconded by Councillor Phelps and unanimously agreed.

27. Reports:

27.1 County Councillor R Julian.

- He acknowledged the email advising no grant application would be made for refurbishment of the Green Dyke bus shelter
- Councillor West will submit a Locality Grant application on behalf of the Parish Hall for work to the floor of the Hall
- Councillor Julian had made numerous complaints about the poor workmanship on the large safety defect near the Milky Way on the A39 and it is understood that the contractors will return to address this
- Potholes at Bucks Cross have been repaired by Cormac – the highways arm of Cornwall Council
- He had visited a SEND school in Exmouth where the learning structure is working well and children are happy
- A visitor to Lundy Island had passed away and it was several days before the deceased person could be removed as South West Ambulance Service Trust (SWAST), the RNLI and an air transfer by helicopter were all deemed to be not possible. There were no suitable facilities on the Island for the correct storage of a dead person. Councillor Julian had made strong representations regarding the arrangements to remove the deceased and the length of time this took, resulting in a letter of apology from SWAST.

Councillor West mentioned details of a A39 Road Closure Order at Waytown on 18 June 2026 for 5 days from 7pm to 6am.

27.2 District Councillor Dart. Report received for the May meeting and very little to report at this meeting.

- At the Annual TDC meeting, the same officers had been re-elected. Councillors had expressed the wish to elect a second deputy leader.
- In connection with the Local Government Review, TDC is supposed to be disbanded by April 2028.

27.3 Defibrillator Check – Councillors Sanders and Phelps. In order.

Action: The Clerk and Councillor Phelps to report to The Circuit.

Councillor Mrs Colwill was not present to confirm that the Code had been posted on Facebook.

28. Finance. Budgetary Figures.

28.1 Payments. To approve the following payments.

Proposed by Councillor West.

Seconded by Councillor Huxtable and unanimously agreed.

Mrs S Squire May Salary (£250.84) and Expenses (£27.65)	£278.49
PAYE	£62.60

28.2 Banking. Online payments are now being made from the Lloyds Bank account. There is still a problem in that Councillor West has not received his PIN number, which the Clerk has tried to deal with but the Bank can only deal with him in this instance.

Action: Councillor West will make arrangements for a further transfer from the NatWest account to the Lloyds account.

Clerk to make payments.

29. Matters Arising from the Minutes of 12 May 2026.

29.1 Significant road defect on the A39 near The Milky Way. The larger part of this had been repaired.

29.2 Green Dyke Bus Shelter. Councillor Huxtable advised he had removed the wooden window frames, and also those at the Turnpike bus shelter and cleaned the inside of leaves and other debris.

Councillor Phelps will obtain cream or white paint for the inside of the Green Dyke bus shelter to be painted.

County Councillor Julian had been advised that no application for funding is to be made.

30. Clerk's Actions: Defibrillator Report sent to The Circuit; Dealt with payments online; asked TDC for details of extra payment for residents if Precept was increased – not received); reported unauthorised signs (thanks expressed for the tip-off); reminded TDC of new bank details.

31. Planning & Planning Correspondence. None.

32. Correspondence.

33.1 Letter from Sir Geoffrey Cox MP KC regarding the recent Connectivity Forum. Councillor Huxtable advised that a person from BT called at his home and was looking for the telephone lines underground with a view to providing an improved connection.

33.2 TDC email seeking update on various infrastructure items with spreadsheet provided, on which the following was included for Clovelly and Higher Clovelly:

Ask Parish Council about any source of funding for the improvements to village hall, and whether any further improvements are needed. Were S106 funds secured and used? and update Statement of Position.

The following response to be sent:

The Parish Council and the Parish Hall are two completely different organisations. No S106 contributions are applicable, Clovelly being a unique village and no building plans are known. The village does not currently have a play area, infrastructure is poor and there are numerous highway issues.

There is a lack of response by South West Ambulance due to cutting back by stealth for the use of Devon and Somerset Fire and Rescue Service and its First

Responders and it is known that the Coastguard Service is being increasingly used, thought to be for financial reasons.

Action: The Clerk to circulate the above response to Councillors for approval, then to the officer at TDC from whom the email was received, with District Councillor Dart copied in.

34. Highways. None.

35. Matters Raised by Councillors / Clerk.

35.1 Councillor West. The visibility mirror opposite Wrinkleberry Lane is obscured by vegetation.

Action: Councillor Tucker to make arrangements for this to be cut back.

35.2 Councillor Huxtable asked the Road Warden, who was present, about his plans to repair potholes.

In reply, it had not been possible to do any recent work due to the weather and family circumstances. The road to the Parish Hall (Wrinkleberry Lane) is on the to do list.

35.3 Councillor Sanders spoke about the planter near Clovelly Cross roundabout which had not been planted up by Councillor Huxtable as it was already being tended.

Action: Councillor West to make enquiries in that location as to who looks after it with a view to a letter of thanks being sent by the Clerk.

35.4 Item raised by the Clerk - Forward Planning.

The Clerk advised that the Parish Council's Term of Office ends on 6 May 2027 when elections will be held.

The first meeting of the Council, the Annual Parish Council Meeting (APCM), not to be confused with the Annual Parish Meeting (APM), must be held within two weeks of when newly elected Councillors take office (11/5/27). This is the scheduled date of the Clovelly Parish Council May Meeting.

Regardless of whether an election is held or persons nominated are elected through an uncontested election, a decision will need to be made as to whether the Annual Parish Meeting (APM) is held in its current format in May or whether it is held in March or April when sitting Councillors will be present.

All were in favour of the Annual Parish Meeting being held ahead of the Parish Council meeting on Tuesday, 13 April 2027.

36. Any matters raised under Public Participation for further consideration. None.

37. Urgent items raised at the discretion of the Chairman. None.

38. Date of next meeting: Tuesday, 14 July 2026 in Clovelly War Memorial Parish Hall.

The meeting ended at 8.15pm.

Summary of Decisions:

- Minutes of the Annual Parish Council Meeting held on 12 May 2026
- Payments

Chairman

Date