CLOVELLY PARISH COUNCIL

Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clerk@clovellyparish.org.uk

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly War Memorial Parish Hall on Tuesday, 10 November 2026 at 7.30pm.
The Agenda is detailed below.

Sue Squire, Parish Clerk
3 November 2026

1. Representations from the public limited to 3 minutes in line with DCC & TDC
2. Apologies.
3. Declarations of Interest
4. Approval of the Parish Council Meeting Minutes held on 13 October 2026.
5. Reports:
5.1 County Councillor R Julian
5.2 District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews
5.3 Defibrillator Check – Councillors Sanders and Phelps.

6. Finance.
6.1 Payments. To approve the following payments.

Mrs S Squire Nov Salary (£250.84) and Expenses (£3.40).	**£254.24**
PAYE – November 2026	**£62.60**

6.2 Banking. The balance of the Lloyds Bank Account will be tabled.
6.3 TDC. To note that the Clerk has completed and returned the form confirming the correct banking and contact details for the 2027/28 Precept to be paid.
TDC has advised that it will be setting its Precept at a full Council meeting on 7/12/26.
6.4 Letter of thanks from Mrs S West for the donation of £50.00 to the Royal British Legion.
6.5 To set the 2027/28 Budget and Precept.
This will include a review of the Clerk's salary under Part II Confidential and all present, except Parish Councillors, will be requested to leave the room for this item.

7. Matters Arising from the Minutes of 13 October 2026.
7.1 Green Dyke Bus Shelter. Councillor Mrs Colwill.
7.2 Maintenance of Wrinkleberry Lane. Councillors West and Phelps to report on conversations with Mr N Wonnacott and local contractors in the village regarding a quotation to carry out the work.
7.3 People being questioned about their reasons for being near the Parish Church. Councillor West to report on his conversation with Clovelly Estate.
8. Clerk's Actions:

- Defibrillator Report sent to The Circuit
- Uploaded approved September 2026 Minutes to the website
- Dealt with payments online

9. Planning & Planning Correspondence.
9.1 To note the following TDC Decision Notice.
Approval for 1/0934/2025/FULM - Erection of 250 holiday units, facilities building, lakes and associated infrastructure (Variation of conditions 2, 3, 5, 6,

8, 10, 12, 13, 14, 15, 16, 20 and 21 of planning approval 1/0604/2023/FULM) - Land At Grid Reference 233069 123049 Bucks Cross Devon.

10. Correspondence.

10.1 Devon and Somerset Fire and Rescue Consultation. Details were circulated to Councillors on 15/10/26. To consider a response from the Parish Council.

10.2 TDC. Consultation on the Public Space Protection Order for Dog Control Regulations in the District. Details were circulated to Councillors on 15/10.26. To consider a response from the Parish Council.

10.3 TDC. Annual Rough Sleeper Estimate, taking place on the night of 10 November and into 11 November. Details were circulated to Councillors on 20/10/26.

10.4 TDC. Email regarding the new National Scheme of Delegation relating to new regulations for calling in planning applications. The email was circulated to Councillors on 2/11/26.

11. Highways.

12. Matters Raised by Councillors / Clerk.

12.1 Security of the Parish Council website.

Following the global cyber security alert, the Clerk checked with the company who constructed the website in 2025 and was assured that they had already updated PHP to the latest secure version.
Regular updates of the site are made and 4 backups are retained at all times.

This information was circulated to Councillors on 28/10/26.

13. Any matters raised under Public Participation for further consideration

14. Urgent items raised at the discretion of the Chairman.

15. Date of next meeting: Tuesday, 8 December 2026 in Clovelly War Memorial Parish Hall at 7.30pm.