



# CLOVELLY PARISH COUNCIL

Parish Clerk: Mrs Chris Hannington  
Greensward East Ball Hill Hartland EX39 6BU  
01237 441438 clovellypc@gmail.com

I hereby give notice that the June Meeting of Clovelly Parish Council will be held on  
**Tuesday June 9th 2020 at 7.30pm**  
**This will be a virtual meeting using an appropriate electronic platform**

Clerk to the Parish Council

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: **issues can be forwarded to the Clerk or one of the Councillors before the meeting**
2. Apologies
3. Declarations of Interest
4. Minutes of the March meeting to be agreed and signed as a correct record of that meeting
5. Matters arising from the March minutes:
  - i) Clovelly A39 roundabout: held over until further notice
6. Covid19 Emergency funding received for assisting emergency help in the Parish:  
Torrige District Council: £433.00  
Devon County Council: £495.00
7. Parish Council website, quote & Locality Budget application
8. Grounds Maintenance, new contractor
9. Planning Applications  
Permissions granted by Torrige District Council: 1/0014/2020/FULM, change of use to premises for manufacture of soap, Clovelly Primary School
10. Accounts
  - Amendment of Financial Standing Orders to allow for electronic payments: to be added to section 6

***If thought appropriate by the council, payment for certain items may be made by BACS or CHAPS methods provided that the instructions for each payment are signed, or otherwise evidenced, by two authorised bank signatories, are retained and any payments are reported to council as made. The approval of the use of BACS or CHAPS shall be renewed by resolution of the council at least every two years.***

***If thought appropriate by the council payment for certain items may be made by internet banking transfer provided evidence is retained showing which members approved the payment.***

*Taken from National Association of Local Councils (NALC) model*

- Approval of Annual Accounts
- Grant payments approved in November to be made electronically when details received from organisations as follows:

Clovelly WI £120

Clovelly Gig Club £120

Clovelly Twinning Association £120

Hartland ATC £120

Clovelly Archive and History Group £120  
Clovelly Gardening Group £120  
Torridge CAB £100  
Little Library for work to the phone box £150

- Other payments:  
Parish Insurance renewal: £184.82  
Clerk's salary April, May, June: £538.56

11. Reports from County, District and Parish Councillors
12. Items not already on the agenda, at Chair's discretion
13. Date of next meeting: to be agreed