

**Minutes of the November Meeting of Clovelly Parish Council held in the Parish Hall  
7.30pm on Tuesday 14<sup>th</sup> November 2017**

Present: Chair Cllr C West; Cllrs J Goulding; S Perham; H Nettleton; P Slee; A Tucker  
Cllr T Inch, Devon County Council  
One member of the public

1. Open Forum – no members of the public were present
2. Mr Jamie Hollis, Torridge District Council Senior Solicitor  
Mr Hollis had discussed the issue of Parish Assets with colleagues at TDC and concluded that, from the information he had been given, the development of the land at the Parish Hall was covered by a restrictive covenant and what is proposed is a legal use of the land. There will be a community benefit derived from the development and it is a reasonable use of surplus land held by the PC. The District Valuer's observation was that a development with such a restricted covenant (affordable rents, no resale) would have minimal impact upon the land valuation  
Proposed to leave the value of Parish Council assets at the current level: Cllr Tucker  
Seconded: Cllr Nettleton; all in agreement
3. Apologies: Cllrs Julian(TDC) & Davey
4. Declarations of Interest – None given
5. To confirm the Minutes of the October meeting - no meeting held was held in October
6. Matters arising from the minutes of the previous meeting
  - i) Affordable housing:  
TDC has produced a draft planning approval subject to a satisfactory 106 agreement being made  
CPC will need to pay £500 for the 106 agreement; this will be reclaimed from the first year's ground rent, c. £1,800pa  
The 106 agreement will be presented to the Aster Homes board for a decision  
Conditions of the planning approval were discussed  
Proposed to pay the £500 106 agreement fee: Cllr Nettleton  
Seconded: Cllr Goulding; all in agreement
  - ii) Devon Air Ambulance Landing Lights:
 

Cost of providing and installing the landing lights:	£6,070.50	
Planning application fee:	£90.00	
<u>Total:</u>	<u>£6,160.50</u>	
Government Grant via DAAT:	£3,085.88	applied for
DCC Councillor's Locality Budget Grant:	£750.00	applied for
Donation from Church:	£1,000.00	received
Donation from Lamare Services:	£500.00	received
Donation from Hartland Arts and Crafts Group:	£300.00	promised
Clovelly Town and Parish Fund:	£336.00	applied for
Hartland contribution from T&P Fund:	£336.00	applied for
<u>Total:</u>	<u>£6,307.88</u>	

 Proposed that Clerk prepares and submits a planning application to TDC: Cllr West  
Seconded: Cllr Perham; all in agreement
  - iii) Traffic mirror – Proposed that the Clerk buys a suitable mirror: Cllr Slee  
Seconded: Cllr Goulding; all in agreement
  - iv) Parish bench repairs – Clerk to contact Jane Maynard re quote
  - v) Mobile Post Office visits to Clovelly - Chair to contact Woolsery PO and Clovelly Estate to try and negotiate a solution
7. Community Grants 2018 – Clerk to send reminders to community groups about grants; closing date extended
8. Co-option of new Councillor: Part II

9. Town and Parish Fund

Proposed that an application is made for funding for the DAAT Community Landing Lights Site: Cllr Slee; Seconded: Cllr Nettleton; all in agreement

10. Correspondence: no correspondence received

11. Accounts

Clerk's salary, October & November:	£319.68
RBL wreath contribution	£20.00
Grant Thornton, external audit	£240.00

Proposed to pay: Cllr Nettleton  
Seconded: Cllr Tucker; all in agreement

12. Highways

- Councillors recognised that there had been significant work done to the Parish roads including more improvements to Back Lane
- Problems with drainage ditches at various locations: Clerk to email Cllr Inch with details
- Cllrs discussed problem of flooding on A39 near the new Academy entrance

13. Planning Applications received from Torridge District Council – no applications received

14. Reports from Parish, District and County Councillors

Cllr Inch (DCC):

- Asked Clerk to send Locality Budget application form again and to increase amount to £750.00
- More money has been given to DCC by Central Government for highways
- A proposal for improvements to the link road has been put to Government; to include more three lane sections and improvements to roundabouts
- Work on expansion joints of Torridge Bridge: 1<sup>st</sup> end in January, 2<sup>nd</sup> in October

Cllr Goulding:

- 'No Traffic' sign is in place but there is still significant traffic use, mainly by Estate traffic

15. Items not already on the agenda, at the discretion of the Chair – no items

16. Date and time of next meeting – 12<sup>th</sup> December 2017, 7.30pm Clovelly Parish Hall

17. Part II, co-option of new councillor

Proposed that Mr Dan Garnett is co-opted as Parish Councillor: Cllr Nettleton  
Seconded: Cllr Goulding, all in agreement