

**Minutes of the December Meeting of Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 10th December 2019**

Present: Chairman Cllr C West, Vice-Chair Cllr J Davey, Cllrs D Garnett, C Huxtable, S Perham, N Sanders; P Slee, A Tucker
Torrige District Council (TDC) Councillor S Harding

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present
2. Apologies: Cllr Goulding & Cllr Dart (TDC)
3. Declarations of Interest: no declarations made
4. Proposed that the Minutes of the November meeting are agreed and signed as a correct record of that meeting: Cllr Perham; seconded Cllr Tucker; all those attending that meeting in agreement
5. Matters arising from the November minutes:
 - i) Clovelly A39 roundabout: progress report: awaiting report from DCC Highways
 - ii) Hugglepit memorial: Cllrs Slee & Huxtable: recommended no changes to the structure; no further action
 - iii) Waste and recycling: 4th December meeting, Clovelly Estate and Torrige District Council, postponed until 12th December
6. Parish Council Budget 2020: proposed to agree budget for 2020/21 and suggest that Precept is kept at existing level of £4,500.00: Cllr West; seconded Cllr Slee; all in agreement
Final decision about Precept to be taken at February meeting
7. North Devon Records Office funding request; as proposed at CPC November meeting
Proposed to give a donation of £50 to NDRO: Cllr West; seconded Cllr Garnett; all in agreement
8. Correspondence:
DCC: Engaging Local Micros, small business project
Home Safety advice from Devon & Somerset Fire & Rescue Service
9. Accounts
Accounts to pay:
Clerk's salary, December £179.52
G Smith, grounds maintenance (paid in interim) £140.00
MAT Electrics maintenance contract for DAAT lighting column £107.94
10. Highways:
Clerk to send suggested location for replacement grit bin to DCC Highways and reminder re drain clearance
11. Reports from County, District and Parish Councillors
Cllr Harding:
 - Cllr Dart had resigned as Leader of Torrige District Council; Clerk to send message of thanks to Cllr Dart for the work she had done on behalf of Clovelly Parish
 - Four 1 bed houses are being planned on Parish land in Woolsery; it was noted that Clovelly is now the only local parish with no affordable housing
 Cllr Garnett:
 - Had been elected as Vice-Chair of Bideford, Northam and Rural Parishes Area Advisory Group
 - Environment Agency and TDC investigating re-exposure of historically dumped waste at Northam Burrows
 Cllr Sanders:
 - Burscott notice-board, glass cracked
 - Potholes reported in Burscott Lane have now been repaired

Cllr Perham:

- Incidents of illegal parking in loading bay at the top of the Street have been increasing; another visit by Traffic Officer to be requested

12. Items not already on the agenda, at Chair's discretion: no items raised

13. Date of next meeting: 11th February 2020, 7.30, Clovelly Parish Hall

The Chair thanked all for attending and closed the meeting at 8.20pm