

**Minutes of the April Meeting of Clovelly Parish Council held in the Parish Hall  
7.30pm on Tuesday 10<sup>th</sup> July 2018**

Present: Chair Cllr C West; Vice-Chair J Davey; Cllrs D Garnett; C Huxtable; S Perham; P Slee  
Cllr R Julian (TDC)  
2 members of the public

The start of the meeting was delayed to allow Councillors and two members of the Parish Hall Committee to visit the proposed Affordable Housing Site

Meeting commenced at 8pm

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: proposed AH site discussed with PH committee members; a meeting to be held between PC and PH Committee to discuss issues raised and confirm PH consent for AH
2. Apologies: Cllr Goulding; Cllr Inch
3. Declarations of interest: no declarations made
4. Proposed that the Minutes of the meeting held on the 12<sup>th</sup> June 2018 are a true record: Cllr Davey; Seconded: Cllr Garnett; all those attending that meeting in agreement
5. Cllr M Sillifant to sign an acceptance of office of co-opted Parish Councillor: postponed as Cllr Sillifant not in attendance
6. Matters arising from the minutes of the previous meeting
  - i) Affordable housing: progress report; awaiting agreement of 106 agreement
    - There will be an increased charge payable to A Collins solicitor for work to the Agreement
    - Agreement of Parish Hall Committee required before Project can proceed
    - Chair would expect PH Committee to pay half of the legal costs
    - Meeting with PH Committee suggested Tuesday 17<sup>th</sup> July
  - ii) Devon Air Ambulance Landing Lights: Lights in place; awaiting response from Devon Air Ambulance Trust re grant and switching of lights
  - iii) Parish benches repairs: done, proposed to pay S Harding invoice for £342: Cllr West; seconded: Cllr Davey; all in agreement
  - iv) Clovelly A39 roundabout: Cllr Garnett to obtain quotes for roundabout planting; Clerk to confirm with DCC Highways what permissions and inspections will need to be carried out by DCC and confirm that liability will remain with DCC after any work has been done
  - v) Collection of refuse and recycling from Clovelly: Chair read a copy of a letter sent to TDC by Clovelly Estates setting out proposals for the collection and storage of recycling and waste in Clovelly: TDC are considering the proposals but no direct response has been made to the PC  
Cllr Perham reported that there are already storage and hygiene issues at CE as a result of the 2 weekly collections: Clerk to contact TDC for an update
  - vi) Hugglepit Wellington Memorial Plaque: plaque has been ordered at cost of £560 plus VAT; CE has agreed to pay half of cost  
Proposed that Chair asks Mr S Harding to carry out repair of damaged area before new plaque is installed, cost at Chair's discretion: Cllr West; seconded: Cllr Slee; all in agreement
7. Planning
 

1/0605/2018/CPL, Water Tower, Higher Clovelly, certificate of proposed lawful use for insertion of new door and window openings – no PC comments

1/0623/2018/LBC, to remove redundant ventilation and engine exhaust pipes and replace with new ventilation pipes; Lundy North Lighthouse – no PC comment
8. Correspondence
 

Proposals for Devon and Cornwall Police to merge with Dorset Police; link to website consultation

## 9. Accounts

i) Accounts to pay:	
Clerk's salary, July:	£159.84 plus £ 6.96 postage
Jamaica Press ink/ stationery	£61.25
S Harding; Parish bench repairs	£342.00
Paid in interim: G Smith, grounds maintenance:	£45.00

Proposed to pay these accounts: Cllr Perham; seconded: Cllr Huxtable; all in agreement

## 10. Highways: response from DCC Highways to reported highways issues:

- Harris Straight work scheduled
- Drain clearance carried out as schedule unless there is a flood or excess standing water on Highways risk

## 11. Reports from Parish, District and County Councillors

Cllr Garnett:

Elected Vice-Chair of the Bideford & Rural Area Advisory Committee at a recent meeting; a good opportunity for Parish reps to meet District and County Councillors and TDC Officers

Cllr Julian:

Elected Chair of the Bideford and Rural Area AC

Funds left in TDC Councillor's budget; closing date 31<sup>st</sup> July; Clerk to apply for £600 to help with Hugglepit plaque and bench repair costs

Cllr Slee: thanks to Cllrs Garnett and Julian for attending the meeting and representing CPC

## 12. Items not already on the agenda, at the discretion of the Chair

Proposed that 600mm traffic mirror for Wrinkleberry junction is purchased at a cost of £37.00: Cllr Slee; seconded: Cllr Garnett; all in agreement

13. Date and time of next meeting – 11<sup>th</sup> September 2018 7.30pm