

**Minutes of the April Meeting of Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 12th June 2018**

Present: Chair Cllr C West; Vice-Chair J Davey; Cllrs D Garnett; J Goulding; C Huxtable; S Perham
Cllr R Julian (TDC)
1 member of the public

1. Open Forum – Mr J Rous, representing Clovelly Estate, discussed the new Torridge District Council waste and recycling process and the issues this has raised for Clovelly Estate
2. Apologies: Cllrs P Slee & M Sillifant
3. Proposed to confirm the Minutes of the meeting held on the 8th May 2018 as an accurate record: Cllr Garnett; Seconded: Cllr Perham; all those attending that meeting in agreement
4. Declarations of interest: no declarations made
5. Cllr M Sillifant to sign an acceptance of office of co-opted Parish Councillor: postponed until July meeting
6. Matters arising from the minutes of the previous meeting
 - i) Affordable housing:
Chair reported that the draft solicitor's report for the Section 106 agreement was inaccurate and will be amended; ownership of land needs to be proven then land title can be registered with the Land Registry
 - ii) Devon Air Ambulance Landing Lights:
There had been delays with the installation of the landing lights column; post and rail safety fence around column in amended position was required; all in place now
Proposed that £64.80 paid for materials for fence: Cllr West
Seconded: Cllr Goulding; all in agreement
 - iii) Parish benches repairs:
Clerk to contact Cllr Sillifant to ask contractors when work is to be done
 - iv) Clovelly A39 roundabout:
Cllr Garnett suggested options for roundabout refurbishment; Clerk to contact DCC Highways engineer re underlying structure of roundabout
 - v) Clovelly Cross Garage sign:
Garage road signs on A39 are included in the conservation listing for the forecourt; letter to be sent to owners asking them to consider restoring the listed signs
 - vi) Collection of refuse and recycling from Clovelly:
Proposed that Clerk writes to TDC supporting the Clovelly Estate request for a weekly rubbish collection service until the issues raised have been resolved: Cllr Davey;
Seconded: Cllr Perham; all in agreement
 - vii) Parish Council logo:
Proposed that the logo is adopted as the official PC logo: Cllr West; seconded: Cllr Davey; all in agreement
The Chair thanked Cllr Perham for the logo design; Clerk to scan and add to website and PC letterhead
7. Hugglepit Wellington Memorial Plaque:
Request received from Mr G Moore asking if the damaged sign could be replaced or repaired before the 75th anniversary commemoration in August
Proposed that if a straightforward repair cannot be made locally then Chair to accept best quote for a replacement plaque; seconded: Cllr Davey; all in agreement
At the Chair's discretion Mr Rous, representing Clovelly Estate, offered to pay up to £300.00 of the costs
8. Snow Warden Scheme
Proposed that Cllr Perham and Cllr Slee are the nominated Snow Wardens for Clovelly Parish: Cllr Davey; seconded Cllr West; all in agreement; Clerk to inform DCC Highways and ask that winter grit is delivered to West Dyke Farm

9. Correspondence

DCC Libraries consultation

10. Accounts

i) Accounts to pay:

Clerk's salary, June £159.84

Proposed to pay the above account: Cllr Goulding; seconded: Cllr Davey; all in agreement

11. Highways

Request that DCC Highways improves diversion signage during highway closures

Paths and some hedges need cutting back: quote received for the work

Traffic mirror recently installed at Wrinkleberry Lane junction is too small; Clerk to provide quote for next meeting

12. Reports from Parish, District and County Councillors

Cllr Julian (TDC):

- Had reported Highways defects in the District to DCC and Cllr Inch
- Cllr Garnett asked if there was funding available for cleaning highway signs: there is

Cllr Davey:

- Harris Straight from Kennaland Cross in poor condition: Clerk to report to DCC Highways

Cllr Perham:

- Thanked Cllr Julian for visiting Clovelly to see the issues involved with new refuse and recycling collections
- Notice-board at the Harbour in poor condition; thought to belong to Clovelly Estate

Cllr Garnett:

- Will attend Bideford, Northam and Rural Area Advisory Group meeting in Bideford on July 2nd on behalf of CPC

Cllr West:

- The defibrillator at the Parish Hall has been registered with SW Ambulance Service and training will be arranged

13. Items not already on the agenda, at the discretion of the Chair

14. Date and time of next meeting – 10th July 2018 7.30pm