

**Minutes of the November Meeting of Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 12th November 2019**

Present: Chairman Cllr C West, Vice-Chair Cllr J Davey, Cllrs D Garnett, J Goulding, C Huxtable, S Perham, N Sanders; A Tucker
Devon County Council (DCC) Cllr T Inch
Torridge District Council (TDC) Councillor S Harding & R Boughton

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present
2. Apologies: Cllr Slee & Cllr Dart (TDC)
3. Declarations of Interest: no declarations made
4. Proposed that the Minutes of the October meeting are agreed and signed as a correct record of that meeting: Cllr Perham; seconded Cllr Huxtable; all those attending that meeting in agreement
5. Matters arising from the October minutes:
 - i) Clovelly A39 roundabout: Proposed to agree a maximum of £500 to be allowed for DCC Highways to carry out preparatory works to roundabout in preparation for planting scheme: Cllr Garnett; seconded Cllr West; all in agreement
Design to include a small sign with Clovelly PC logo etc and crediting work of others involved
 - ii) Hugglepit memorial: carried forward
 - iii) Waste collections and recycling in the village: Cllr Dart has arranged a meeting at TDC between TDC Officer & Clovelly Estates; Cllr Dart will attend
 - iv) DAAT lighting column: proposed to accept the MAT Electrics maintenance contract at £89.98 & VAT per annum, Cllr Davey; seconded Cllr Goulding; all in agreement
 - v) Little Library phone box: Chair had looked at the original transfer document from BT and could see no clause that would prevent this change of use
6. Parish Council Community Grants 2020: proposed to make the following grants for payment May 2020, Cllr West; seconded Cllr Huxtable; all in agreement:
 - Clovelly WI £120
 - Clovelly Gig Club £120
 - Clovelly Twinning Association £120
 - Hartland ATC £120
 - Clovelly Archive and History Group £120
 - Clovelly Gardening Group £120
 - Torridge CAB £100
 - Little Library for work to the phone box £150

Request from Clovelly Parish Hall for funding for replacement pads for the defibrillator: costs to be met from reserve funds set aside for this project. Clerk to source replacements, for approval at next meeting
7. Parish Notice-boards and benches: condition to be assessed
8. Correspondence:
 - DCC: Devon Climate Emergency
 - TDC: Rough Sleepers Count
 - TDC: Area Advisory Group meetings
 - Power for the People: local electricity scheme
 - ATC Hartland Squadron, invitation to Annual Presentation of Awards, 29th November, 7.30pm
 - North Devon Records Office funding request; proposed that this request should be considered, Cllr Garnett; seconded Cllr Tucker, all in agreement. For discussion at next meeting
9. Accounts
 - Accounts to pay:

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| Clerk's salary, November & postage: | £179.52 & £12.49 |
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RBL Poppy Appeal

£20.00

Proposed that accounts are paid: Cllr West; seconded: Cllr Garnett; all in agreement

10. Highways:

Cllr Inch had raised the issue of road maintenance signs at a recent meeting and the matter is being addressed

New Highways Officer for this area is Kieran Stanbury

Salt & grit for winter: Clerk to contact DCC Highways to request 6 bags to be delivered to the bottom of the village and to request a replacement grit bin at the top of The Street

11. Reports from County, District and Parish Councillors:

Cllr Harding:

Had attended a presentation by the Police about the work done in the District

Cllr Goulding:

Comment: there is no 24hr emergency contact number for tenants of the Clovelly Estate

Cllr Perham:

Street light near fountain not working: already reported

Cllr Sanders:

Had reported various potholes in the Parish to DCC Highways

Cllr Garnett:

To attend Area Meeting on 25th November

12. Items not already on the agenda, at Chair's discretion: no items raised

13. Date of next meeting: 10th December 2019, 7.30, Clovelly Parish Hall

The Chair thanked all for attending and closed the meeting at 8.35pm