

**Minutes of the September Meeting of Clovelly Parish Council held in the Parish Hall
7.30pm on Tuesday 8th October 2019**

Present: Chairman Cllr C West, Cllrs J Davey, C Huxtable, S Perham, N Sanders; P Slee, A Tucker
Torrige District Council (TDC) Councillor Dart

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present
2. Apologies: Cllrs Goulding & Garnett & Cllr Harding (TDC)
3. Declarations of Interest: no declarations made
4. Proposed that the Minutes of the September meeting are agreed and signed as a correct record of that meeting: Cllr Tucker; seconded Cllr Davey; all those attending that meeting in agreement
5. Matters arising from the September minutes:
 - i) Clovelly A39 roundabout: Clerk to ask DCC Highways if the contractor carrying out the planting scheme on the roundabout would be allowed to add a small advertising board if the PC agrees to go ahead with DCC design and preparation work
 - ii) Hugglepit memorial: carried forward
 - iii) Cllr Dart has asked for a meeting to be arranged between Clovelly Estate and Mr Richard Haste of TDC to discuss the collection of waste and recycling from restricted access area of village
 - iv) Burscott telephone box: original transfer document from BT does not include clauses that would prevent conversion to Little Library
6. Parish Council Community Grants 2020: closing date for applications 11th November; posters circulated
7. Grounds Maintenance programme: grass cutting programme discussed
Proposed that Clerk applies to DCC Community Enhancement Fund for help with costs and Mr Smith carries out another cut on Sierra: Cllr West; seconded Cllr Slee; all in agreement
8. Planning Applications received from TDC for comment:
1/0820/2019/FUL: variation of condition 2 of 1/0673/2016/FUL, re-location of building, land at Clovelly Visitor Car Park: no Parish Council comment
9. Correspondence:
North Devon & Torrige Local Plan, public consultation of draft supplementary planning documents
Devon & Somerset Fire Service response re emergency provision in Clovelly
Enquiry from Sierra resident re traffic mirror provision: Cllr Tucker to check if previously installed mirror is still there; provision of new mirror if necessary would be responsibility of resident
10. Accounts
Copies of Clovelly PC income & expenditure, 01.04.19 – 30.09.19, plus project budgets circulated
Accounts to pay:

Clerk's salary, October:	£179.52
Devon Association of Local Councils, annual subscription	£99.34

 Proposed that the half-year figures are approved and that accounts are paid: Cllr West; seconded: Cllr Davey; all in agreement
Clerk to contact MAT Electrics about annual maintenance contract for DAAT lighting mast
11. Highways:
Clerk to contact Cllr Inch for comments from last DCC Highways meeting (HTOC) relating to PC's concerns about inappropriate and missing road works signs
12. Reports from County, District and Parish Councillors:
Cllr Dart TDC:
 - Future High Streets funding awarded to Bideford

- Decision on restart of work at Appledore Ship Yard awaited
- NHS, recent meeting in Barnstaple to discuss the future of Barnstaple Hospital
- Cllr Dart passed on a comment from Cllr Harding re fair distribution of free lifejackets throughout N Devon and Torridge; situation clarified by Cllr Perham

Cllr Perham:

- Fly tipping at Anglers Car Park; Clerk to report to TDC
- Access to Red Lion area will be restricted for 2 weeks; SW Water maintenance works

13. Items not already on the agenda, at Chair's discretion: no items raised

14. Date of next meeting: 12th November 2019, 7.30, Clovelly Parish Hall

The Chair thanked all for attending and closed the meeting at 8.30pm