Minutes of the March Meeting of Clovelly Parish Council held in the Parish Hall 7.30pm on Tuesday 10th March 2020

Present: Chairman Cllr C West, Vice-Chair Cllr J Davey, Cllrs D Garnett, J Goulding, C Huxtable, S Perham, N Sanders; P Slee, A Tucker
Devon County Council (DCC) Cllr T Inch
Torridge District Council (TDC) Councillors A Dart, S Harding

1. Open Forum – an opportunity for parishioners to bring matters of concern or interest to the attention of the Parish Council: no members of the public present

2. Apologies: Cllr Boughton (TDC)

3. Declarations of Interest: no declarations made

4. Proposed that the Minutes of the February meeting are agreed and signed as a correct record of that meeting: Cllr Davey; seconded Cllr Goulding; all those attending that meeting in agreement

5. Matters arising from the February minutes:
   i) Clovelly A39 roundabout: Cllr Garnett, report from meeting with DCC Highways Officer
   Thanks given to Cllr Harding for providing a suitable design for the roundabout that should be acceptable to DCC Highways, meeting still to be held. A small sign would be ok, listing those involved in the work – ie CPC and contractor for planting
   Merry Harriers to be invited to provide a new quote for planting scheme and work
   ii) Burscott notice-board – no work required at the moment

6. Financial Risk Assessment & Financial Regulations for approval: proposed to approve the documents Cllr Slee; seconded Cllr Goulding; all in favour

7. Correspondence:
   Thanks from Dr Tall, SW Heritage Trust for donation to North Devon Records Office
   Response re phone box library, work is progressing
   DCC Budget Summary forwarded by Cllr Inch

8. Planning Applications
   Permissions granted by Torridge District Council: 1/0996/2019/FULM; part retrospective permission for extension of existing wake park, North Devon Wake Park

9. Accounts
   Account balances @ 3rd March:
   Current Account: £1,587.80 (includes £500 refund from Anthony Collins, solicitor, held against further work to Affordable Housing Project, no longer required)
   Reserve Account: £8,686.80
   Accounts to pay:
   Clerk's salary, March £179.52 & postage
   Proposed to pay the above account: Cllr Tucker; seconded: Cllr Huxtable; all in agreement

10. Highways
    Response from traffic officer re illegal parking in Clovelly; visit had been made and penalties issued

11. Reports from County, District and Parish Councillors
    Cllr Inch:
    Road defects: inform DCC Highways of roads that should be prioritised for attention
    Council Tax increased to £53.10 @ band D
    Ash die back information circulated
    Funding available in Locality Budget
    Cllr Harding:
    Head of Service, Jenny Wallace leaving TDC
    Fly tipping – there had been successful prosecutions for illegal tipping
    Cllr Davey:

A39 Bucks X – Woolsery highway issues, Cllr Inch reported that DCC Highways is investigating
Cllr Garnett:
Will represent the Lifeboat Committee on the Parish Hall Committee

12. Items not already on the agenda, at Chair's discretion: no items raised

13. Date of next meeting: 14th April 2020, 7.30, Clovelly Parish Hall

The Chair thanked all for attending and closed the meeting at 8.20pm