

# Accessibility statement for Clovelly Parish Council Website

This website is run by Clovelly Parish Council We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 200% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## How accessible this website is

We know some parts of this website aren't fully accessible:

- most older PDF and Word documents aren't fully accessible to screen reader software

## What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read:

- email [clovellypc@gmail.com](mailto:clovellypc@gmail.com)
- call 01237 441438

We'll consider your request and get back to you in 7 days.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting accessibility requirements, contact: The Clerk, [clovellypc@gmail.com](mailto:clovellypc@gmail.com)

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## Technical information about this website's accessibility

Clovelly Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to non-accessible content listed below.

### Non-accessible content

- some documents such as the Annual Governance Statement and Councillors' Register of Interests forms are not accessible as they have been scanned. [They have been published in this way because they are required to be published as a signed document]
- some documents may not be fully accessible, but are based on standard templates/documents provided, for example, by the district council or National Association of Local Councils.

## Content that's not within the scope of the accessibility regulations

### PDFs and other documents

Many of our older PDFs and Word documents don't meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader. This doesn't meet WCAG 2.1 success criterion 4.1.2 (name, role value).

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations [don't require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services. For example, we don't plan to fix [example of non-essential document – you could group them by saying, for example, “all minutes and agendas published before ...” ].