**CLOVELLY PARISH COUNCIL**

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Parish Clerk: Mrs Sue Squire

Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, EX31 4TG

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**The members of Clovelly Parish Council are summoned to the following meeting of Clovelly Parish Council**

**to be held on Tuesday, 14 September 2021 in Clovelly Memorial Hall at 7.30pm**

***All attendees must wear a mask and be free from any symptoms of COVID-19***

**AGENDA**

**1. Open Forum for members of the public to speak. This is the only time unless**

**specifically requested by the Chairman**

**2. Apologies**

**3. Declarations of Interest**

**4. Approval of the Minutes of the Parish Council Meeting held on 13 July 2021**

**5. Matters Arising from the Minutes:**

**5.1 Clovelly A39 roundabout.**

**5.2 The Queen’s Green Canopy marking the Platinum Jubilee.**

**Separately, an email from DCC dated 24/8/21, circulated to Councillors, offers free trees in its ‘Plant a Tree’ scheme.**

**5.3 Street Lighting**

**5.4 Recycling Collection**

**5.5 Parking problems**

**6. Reports: County and District Councillors**

**7. Planning & Planning Correspondence. Application 1/0836/2021/FUL – proposed earth bank slurry lagoon, land at Grid Ref 231655 122116, Higher Clovelly.**

**8. Correspondence.**

Various emails have been forwarded to Councillors from various agencies.

**9. Finance.** Balances to be tabled and payments approved.

* **Mrs S Squire** Salary and expenses
* **HMRC** PAYE
* **Bank Account.** Mandate submitted for change of signatory
* **Grants poster / policy**
* **2020/21 Audit** Details will be advised

**10. Highways.**

**11. Matters raised by Councillors / Clerk:**

**Clerk’s Leave:** 25 September to 3 October 2021 inclusive

**12. Urgent items raised at the discretion of the Chairman.**

**13. Date & time of next meeting:** Tuesday, 12/10/21 in Clovelly Memorial Hall at 7.30pm.