**CLOVELLY PARISH COUNCIL**

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Parish Clerk: Mrs Sue Squire

Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, EX31 4TG

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**The members of Clovelly Parish Council are summoned to the following meeting of Clovelly Parish Council**

**to be held on Tuesday, 12 October 2021 in Clovelly Memorial Hall at 7.30pm**

***All attendees must wear a mask and be free from any symptoms of COVID-19***

**AGENDA**

**1. Open Forum for members of the public to speak.** This is the only time unless

specifically requested by the Chairman

**2. Apologies**

**3. Declarations of Interest**

**4. Approval of the Minutes of the Parish Council Meeting held on 14/9/21**

**5. Matters Arising from the Minutes:**

**5.1 Clovelly donkeys and future of stabling**

**5.2 Clovelly A39 roundabout / sale of wooden half barrels / Glover & Luckett estimate.**

**5.3 The Queen’s Platinum Jubilee Tree Planting.** Updates from Clovelly Estate and

the Parish Hall Committee

**5.4 Street Lighting.** The Clerk will give the latest position.

**5.5 Parking problems.** The Clerk will give an update.

**5. Vacancy on the Parish Council.**

**6. Reports: County and District Councillors**

**7. Planning & Planning Correspondence.**

**8. Correspondence. Clovelly Remembrance Day Service**

**9. Finance.** Balances to be tabled and payments approved.

* **Mrs S Squire** Salary and expenses
* **HMRC** PAYE
* **Royal British Legion** Donation for Poppy Wreath **£20.00**
* **Bank Account.** New Mandate submitted for change of signatory
* **Grants poster.** Organisations advised of deadline date.
* **2020/21 Audit.** The Clerk will give an update an items addressed.
* **The Pensions Regulator.** The enrolment form has been completed.

**10. Highways.** Potholes have been reported.

**11. Matters raised by Councillors / Clerk.**

**12. Urgent items raised at the discretion of the Chairman.**

**13. Date & time of next meeting:** Tuesday, 9/11/21 in Clovelly Memorial Hall at 7.30pm. This will include setting the budget and Precept for 2022/23.