

Minutes of Clovelly Parish Council Meeting held on Tuesday, 8 March 2022 at 7.30pm in Clovelly Memorial Parish Hall.

Present: Cllrs C West (Chairman), J Davey, Mrs V Foster, D Garnet, C Huxtable, N Sanders, P Slee.

District Councillors Mrs A Dart (during Minute No. 21/22 -121) and S Harding

2 Members of the public and Mrs S Squire, Parish Clerk

21/22 – 121 Open Forum

The A39 roundabout project was spoken about and in particular, the road closure proportion of the cost.

It was felt money could be saved by the road closure being linked with others in the area.

Councillors were advised that if a road closure was done through a Charity, the fee would be waived.

Councillor Garnett felt this was a legitimate concern and advised that it was hoped to keep the road open using traffic lights. It was hoped that the work could be done at the same time as other road works in the area.

The parishioner explained that road closures require 3 months notice and bearing in mind the white diesel restriction was applicable from April 2022, there was an urgency to the matter.

Councillor West advised that the quotation included the cost of the closure to provide traffic lights and this should be left to the contractor who has experience in this field. The project could not proceed until funding was in place.

The historic details were given to Councillor Mrs Foster.

Councillor Garnett asked for it to be noted in the Minutes about the amount of time the project has taken thus far.

21/22 – 122 Apologies. Councillor S Perham

21/22 – 123 Declarations of Interest. None

21/22 – 124 Approval and ratification of the Minutes of the Meetings held on 14 December 2021 and 8 February 2022 by Zoom.

Proposed by Councillor Slee, seconded by Councillor Davey an unanimously agreed.

21/22 – 125 Matters Arising from the Minutes:

21/22 – 125.1 Clovelly A39 Roundabout.

The Clerk had sent grant funding applications to Bideford Bridge Trust and South West Water. The Bideford Bridge Trust had declined to give a donation.

21/22 – 125.2 The Queen's Platinum Jubilee

Details of how to take part in a beacon / bonfire had been circulated to Councillors, as has details of tree plaques.

There was a discussion about a bonfire at Gallantry Bower, subject to permission from Clovelly Estate.

Councillor Garnett was asked to read the Proclamation.

Proposed by Councillor Garnett to proceed in this way. Seconded by Councillor Mrs Foster and unanimously agreed.

Action: Councillor Huxtable to organise, assisted by Councillor Slee.

The Platinum Jubilee mugs had been ordered and a proof was circulated to Councillors.

Payment will be approved under Finance.

Action: The Clerk to contact Woolsery and Clovelly Primary Schools and ask the number of Clovelly children who attend.

Councillor West advised that Merry Harriers Garden Centre can supply trees in pots, 4 – 6' tall and had suggested a crab apple, flowering cherry/plum and Rowan at a cost of £70 x 3 = £210.00.

Proposed by Councillor West to proceed to buy one of each.

Seconded by Councillor Garnett and unanimously agreed.

Action: Councillor West to proceed with the purchase and also make arrangements for a brass plaque.

21/22 – 125.3 Street Lighting

Councillor Perham was not present to confirm if the last light had been fixed.

21/22 – 125.4 Website

Counter facility. Town and Parish Websites had replied, advising the software could be added for £60.00.

The Parish Hall and Social Club would like to use the website and organisations should be encouraged as well, especially those who receive grants from the Parish Council.

Action: At the suggestion of District Councillor Mrs Dart, Councillor Sanders will follow up a Facebook page.

21/22 – 125.5 DCC Grass Cutting.

No quotation had been received from Mr Baker as he had not been working in the area.

The quotation from Mr Neil Wonnacott was £320.00 per annum, with additional work priced at half a day £70.00, £130.00 for a full day.

Proposed by Councillor West to accept Mr Wonnacott's quotation.

Seconded by Councillor Garnett and unanimously agreed.

Action: The Clerk to advise Mr Wonnacott

21/22 – 125.6 20s Plenty Campaign and speeding at Sierra.

Action: The Clerk to submit an application to DCC in respect of Burscott to Clovelly and inform the 20s Plenty Campaign.

21/22 – 125.7 Potholes / road surface. County Councillor Wilton-Love. Not present.

Councillor Slee advised that the drain had been cleared in the West Dyke Farm area but no work on the road surface had been done.

21/22 – 125.8 Additional street light in Wrinkleberry Lane. County Councillor. Not present.

Action: The Clerk to follow this up with County Councillor Wilton-Love

21/22 – 125.9 Air Ambulance Night Landing Site.

Quote for maintenance service is £95.95.

Proposed by Councillor West to proceed.

Seconded by Councillor Garnett and unanimously agreed.

Action: Clerk to make the arrangements.

21/22 – 125.10 EV Charging Points. Councillor Sanders.

A site visit is being carried out by JM Electrics for work at the Hall and this will be discussed at the time of the visit.

Councillor West spoke about an arrangement from PASC UK (a self catering organisation), adding that the Devon Association of Local Councils had advised that it is difficult to charge people for the electric.

Action: Councillor Sanders will make some local enquiries.

21/22 – 125.11 Hugglepit Seat. County Councillor. Not present.

Action: The Clerk to follow up whether a seat would be permitted by Highways.

Councillor West had circulated details of benches and prices.

Action: The Clerk to establish the amount of money in the Hugglepit Fund.

21/22 – 125.12 Painting of telephone box.

Councillors had been circulated with details of paint etc from a dedicated website.

Action: To be an item on the April Agenda.

21/22 – 125.13 Replacement signpost.

The Clerk had obtained a quotation from JAG signs where the cost would be in the region of £800 - £900.

In these circumstances, two more quotations will be required.

Action: The Clerk to ask DCC Highways to replace.

21/22 – 126 Reports

County Councillor Wilton-Love. Not present.

District Councillors

Councillor Mrs Dart. The Ukrainian flag had been raised at Riverbank House in support of the country and its people.

She had not been present at the full Council meeting when Council Tax was voted on, but at a previous Committee Meeting was one of three Councillors who had voted against it.

TDC had closed the grant application process for the Hospital and Leisure sector on 28/2/22 whereas the government had extended the deadline to 18/3/22. The question had been asked why there was a difference and the answer was that TDC have to pay back unclaimed money to the government by 31/3/22 and because one in three grant applications have been incorrect making it necessary to be returned to the applicant for clarification, it was thought that the timeline would be too tight to process any applications.

The situation was exacerbated due to staffing shortages at TDC and in addition, enquiries have to be made of people who do not pay Council Tax by direct debit in connection with the refund of £150.00 where details of their bank account has to be obtained.

There is also an energy rebate to be dealt with and for a small Council with few resources, this is a challenge.

Councillor Harding.

There had been a unanimously agreed vote for an increase in Council Tax resulting in a £5 increase on a Band D property.

Help was available from a Household Fund for people who required assistance.

At the External Committee there had been a discussion about the amalgamation of the North Devon District Hospital (NDDH) and the Royal Devon and Exeter (RD&E) Hospital. NDDH is to be a place of excellent and a new hospital is to be built behind the present building and the current building is to be refurbished.

The Internal Committee discussed the budget.

21/22 – 127 Planning and Planning Correspondence. None

21/22 – 128 Correspondence.

Various emails from Agencies have been forwarded to Councillors.

21/22 – 129 Finance

The following payments were approved and authorised.

Proposed by Councillor Slee, seconded by Councillor Huxtable and unanimously agreed:

	Ch. No.	
Mrs S Squire Salary and expenses	1023	£168.23
HMRC PAYE	1024	£ 36.80
Dash (UK) Platinum Jubilee Mugs	1025	£195.00

Bank Account. The Clerk had prepared a letter to NatWest for signature by the Chairman and Vice Chairman for the system to be updated with the change of contact.

Councillor West advised that due to the tardy way the bank had handled this matter, the sum of £250.00 had been offered in compensation.

The Clerk suggested that a new internet banking account is opened with Lloyds.

Proposed by Councillor West to proceed, seconded by Councillor Mrs Foster and unanimously agreed.

21/22 – 130 Highways.

It was noted that a road closure sign is in operation saying that the road is closed at Clovelly Cross.

Action: The Clerk to ask Highways to indicate on the sign that the road to Clovelly and Hartland is open.

21/22 – 131 Matters raised by Councillors / Clerk

Councillor Mrs Foster asked about Parish Council grants, in particular one for the RNLI and was advised that these were paid in May at the start of the new municipal year.

21/22 – 131.1 Clerk's Leave: 17 to 27 March 2022 inclusive.

21/22 – 132 Urgent items raised at the discretion of the Chairman. None.

21/22 – 133 Date and time of next meeting: Tuesday, 12 April 2022 in Clovelly Memorial Hall at 7.30pm.

The meeting ended at 9.05pm. Councillor Slee gave his apologies in advance.

Summary of Decisions:

- **Approval and ratification of the decisions taken at the Parish Council Meetings held by Zoom on 14 December 2021 and 8 February 2022**
- **Platinum Jubilee bonfire to be held at Gallantry Bower, subject to permission from Clovelly Estate**
- **3 trees to be purchased from Merry Harriers Garden Centre to plant in commemoration of the Platinum Jubilee**
- **The 2022 grass cutting contract awarded to Mr Neil Wonnacott**
- **MAT Electrics quotation of £95.95 for the Devon Air Ambulance Night Landing Site maintenance service accepted**
- **Payments**
- **Internet banking account to be set up with Lloyds Bank**

Chairman

Date