

# CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire  
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG  
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## TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly Parish Memorial Hall on Tuesday, 13 September 2022 at 7.30pm. The Agenda is detailed below

*Sue Squire*, Parish Clerk 7 September 2022

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies**
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting held on 12 July 2022**
5. **Reports**
  - 5.1 **County Councillor J Wilton-Love:** Additional street light in Wrinkleberry Lane
  - 5.2 **District Councillors R Boughton, Mrs A Dart and S Harding** – follow up on buy to let scheme on estate near Buckleigh Laundry
  - 5.3 **Councillor Sanders – defibrillator check**
6. **Finance**
  - 6.1 **Payments. To approve the following payments & ratify a payment on 5/8/22.**

<b>Mrs S Squire</b> August Salary/Sept Salary & expenses	<b>£313.38</b>
<b>HMRC PAYE</b> August & September	<b>£92.00</b>
<b>IAC Internal Audit Fee.</b> The exercise for Electors Rights ended on 11/8/22.	<b>£120.00</b>
  - 6.2 **Bank Account**
  - 6.3 **2021/22 Audit.**
7. **Matters Arising from the Minutes of 12 July 2022**
  - 7.1 **Clerk's Actions:** (1) Platinum Jubilee Commemoration Bonfire Certificate has been laminated; (2) Damaged street light at Sierra reported; (3) £766.88 for Hugglepit Memorial identified; (4) owner of The Water Tower has been contacted commending the work and requesting a site visit to see it; (5) pothole reported; (6) Clovelly Estate approached regarding an additional defibrillator and Heidi's Signs has been asked to make a sign showing there is a defibrillator at the Parish Hall
  - 7.2 **Sedan Chair.** Councillor Perham to report.
  - 7.3 **Planters at village entrances.** Councillors Sanders and Huxtable to report
  - 7.4 **Facebook Page** – Councillor Sanders
  - 7.5 **Painting of telephone box – Councillors thoughts on its future use**
  - 7.6 **Defibrillator Training**
  - 7.7 **Benches to commemorate airmen who died in crash – Councillor West**
8. **Planning. Planning Correspondence will be advised.**
9. **Correspondence.** HR update regarding Clerk's Contract of Employment.
10. **Highways**
11. **Matters Raised by Councillors / Clerk**
12. **Any matters raised under Public Participation for further consideration**
13. **Urgent items raised at the discretion of the Chairman**
14. **Date of next meeting:** Tuesday, 11/10/22 in Clovelly Parish Memorial Hall, 7.30pm.