

Minutes of Clovelly Parish Council Meeting held on Tuesday, 12 July 2022 in Clovelly Parish Memorial Hall at 7.30pm.

- Present:** Councillor C West (Chairman), Councillors J Davey, Mrs V Foster, C Huxtable, S Perham, N Sanders, P Slee, A Tucker.
- District Councillor Harding from Minute No. 36.2**
- Mrs S Squire, Parish Clerk**
- 36. Representations from the public.**
- 36.1 Request for a defibrillator near The New Inn**
This item was further discussed under Minute No. 47.1.
- 36.2 Repair of Sedan Chair.**
At present, it sits on a sledge and cannot be carried any more due to health and safety reasons.
This item was further discussed under Minute No. 47.2.
- 36.3 Certificate from Sir Bruno Peake, the Pageant Master of the Queen's Platinum Jubilee celebrations, who had sent it recognising the Clovelly bonfire with thanks to all involved.**
Action: The Clerk to laminate the Certificate for keeping with the Parish Council records.
- 37. Apologies.** Councillor D Garnett, County Councillor Wilton-Love and District Councillor Mrs Dart.
- 38. Declarations of Interest.**
Councillor Perham has a Dispensation in connection with matters relating to Clovelly Estate.
- 39. Approval of the Minutes of the Parish Council Meeting held on 14 June 2022.**
Approved and signed as a correct record.
Proposed by Councillor Perham
Seconded by Councillor Mrs foster and unanimously agreed.
- 40. Reports**
- 40.1 County Councillor J Wilton Love**
- Additional street light in Wrinkleberry Lane.** No further information was available.
- Out of date signage.** No further information was available.
- Replacement signpost at Turnpike/Stoop.** Reference W221505701 and reported again W221505701. DCC did not have the funds to replace this and it is not considered a safety defect. Arrangements can be made to remove it if required.
- Removal of bed and breakfast sign at Sierra.** There was no further information about this.
- Impact damage to illuminated Give Way Sign at Sierra.**
Reference W221519543 – was believed to have been actioned by 14 April and is still outstanding. The defect is with the Streetlighting Team.
- Damaged chevron sign at the Hartland junction.** The defect was with the contractor and showing it was completed on 15 June 2022.
- Street light at Sierra damaged during Storm Eunice.**

This will require reporting via the DCC interactive website.
Councillor Sanders advised that the column number was 2.

Action: The Clerk to report.

County Councillor Wilton-Love would like the February Meeting of HATOC (Highways and Traffic Orders Committee) to meet at Clovelly Memorial Hall on the 20th at 10.30am. This was welcomed.

Action: Councillor Sanders to book the Hall from 10am to 1pm.

40.2

District Councillor S Harding had attended an Extraordinary Meeting to discuss TDC's housing strategy as there is funding from the government to build pre-fab houses.

Currently, it costs TDC £250,000 per annum to house 60 people in temporary accommodation which is a drain on resources and the proposal is to build the houses opposite the old cattle market car park and near to Northam Town Hall / Register Office.

TDC tried to purchase Sully House with a view to converting it for housing but it did not progress and efforts are being made to find an alternative property.

TDC is committed to move the recycling centre to accommodate plans for Middle Dock.

Councillor West spoke about an apparently unoccupied property near his home and was advised that it is let but not occupied. The landlord is thought to be Westward Living.

Councillor Mrs Foster was disturbed to hear that the estate opposite Buckleigh Laundry is on a buy to let scheme and TDC is funding part of the rent.

With 60 people on the housing waiting list, why is TDC funding rent for coming coming from an outside area?

Action: District Councillor Harding to follow this up.

40.3

Councillor Sanders – defibrillator check. No further progress had been made to check if the machine is working or to ascertain when the defibrillator pads expire.

41.

Finance.

Balances: NatWest Current Account: £3,692.26

NatWest Savings Account: £8,944.87.

Budgetary figures for April, May and June were circulated to Councillors.

Within the reserves, the sum of £766.88 was identified for the Hugglepit Memorial.

Action: The Clerk to ascertain where this came from.

It was suggested that the £766.88 set aside for the Hugglepit Memorial was diverted to purchase a bench dedicated to the airmen who lost their lives, and located in another part of the village where it could be of welcome use by residents and visitors.

Action: Councillor West to research suitable benches and prices.

41.1

The following payments were approved and authorised:

Proposed by Councillor West

Seconded by Councillor Davey and unanimously agreed.

		Ch.No.	
Mrs S Squire	Salary & Expenses	043	£160.64

It was noted that petrol expenses had been charged at 25p per mile for a journey of 55 miles in total = £13.75 and this was felt to be insufficient due to the high cost of fuel.

Proposed by Councillor Mrs Foster that the rate was increased to 30p per mile. The mileage cost would be £16.50 in future. Secoded by Councillor West and unanimously agreed.

PAYE 044 **£ 92.00**

41.2 Bank Account. The Clerk had not been able to progress this as she was waiting for Councillor Garnett to clarify numbers and letters on the information he had provided.

Action: The Clerk to progress the Lloyds Bank online banking application with the information to hand. If necessary, Councillor Garnett can be added at a later date.

41.3 2021/22 Audit. The Asset Register had been updated.

A copy of the 2022 Statement of Internal Control has been emailed to Councillor Mrs Foster.

Action: The Clerk to re-send as it could not trace having been received.

42. Matters Arising from the Minutes of 14 June 2022.

42.1 Planters at village entrances

DCC Highways had replied as follows as a result of an enquiry as to whether these structures would be permitted:

Planters within a 30mph zone could be approved under a Minor Scheme Safety Assessment (MSSA);

They will need to be placed 450mm from the edge of the live carriageway and not obscure safety areas such as visibility splays.

The Neighbourhood Highways Officer would be more confident that something could be approved.

Once it is decided, the specification of the planters the Parish is looking to install and the locations, details and a plan is to be provided when a MSSA will be undertaken.

Action: Councillors Sanders and Huxtable to construct a trough made of decking boards 3' x 2' to be placed in front of the Clovelly signs when it could then be certain the size complied with Highway regulations.

42.2 Facebook Page – Councillor Sanders. There was no further information available.

42.3 Painting of telephone box – Councillor West advised that the work had commenced and invited Councillors to give their thoughts for the future use of the structure.

42.4 Defibrillator training. A selection of dates had been given to Councillors. Due to the Social Club meeting on 26 September, an October date would be necessary.

Action: The Clerk to recirculate the details for a date to be chosen.

Proposed by Councillor Perham to proceed with the training at a cost of £200.00.

Secoded by Councillor Huxtable and unanimously agreed.

42.5 Grass cutting – Councillor West. This had been carried out.

43. Planning. The following Application was received on the afternoon of the meeting:

1/0691/2022/FUL – Proposed double garage and additional driveway parking – The Water Tower, Higher Clovelly.

It was resolved to recommend approval.

Action: The Clerk to write to the applicant commending the work carried out on the building and asking if Councillors could visit an hour before the next meeting.

Planning Correspondence. The following TDC Decision Notice was noted: Approval for replacement of existing bay window with entrance porch, Four Winds, Higher Clovelly. 1/0254/2022/FUL

44. Correspondence. None.

45. Highways.

Action: The Clerk to report a pothole between Highworthy and Burford Cross which was considered particularly dangerous for cyclists.

46. Matters raised by Councillors / Clerk

46.1 Clerk's Leave: 6 – 14 August inclusive and 22 August 2022.

The Clerk will not be at her desk from 11am on 23 August 2022 due to a retinal eye screening appointment.

46.2 Jubilee Mugs. There were 8 left and Councillors wrote their names on slips of paper which were put into a bag to determine who would receive one, the first one being drawn being the unsuccessful Councillor. Councillor West drew his own name out of the bag and distributed the remainder of the mugs to Councillors with one left for Councillor Garnett if he wished to have it. If not, Councillor West would have the last mug.

47. Matters raised under Public Participation for further consideration.

47.1 Defibrillator

Action: The Clerk to approach Clovelly Estate to enquire if they would consider installing one at this location

Action: The Clerk to request Heidi's Signs at Lynton to produce a sign indicating there is a defibrillator at the Parish Hall

47.2 Sedan Chair.

Action: Councillor Perham to inspect it and report back on the repairs required.

48. Urgent items raised at the discretion of the Chairman. None.

49. Date of next meeting: Tuesday, 13 September 2022 in Clovelly Parish Memorial Hall at 7.30pm.

The meeting ended at 8.51pm.

Summary of Decisions:

- **Minutes of the Parish Council Meeting held on 14 June 2022**
- **Payments**
- **Mileage rate to be increased from 25p per mile to 30p per mile**
- **Defibrillator training at a cost of £200.00 for the session**
- **Planning**

Chairman

Date