

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly Parish Memorial Hall on Tuesday, 13 December 2022 at 7.30pm. The Agenda is detailed below

Sue Squire, Parish Clerk 7 December 2022

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.** Councillor Mrs Foster.
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting held on 8 November 2022**
5. **Reports**
- 5.1 **County Councillor J Wilton-Love:** Additional street light in Wrinkleberry Lane
- 5.2 **District Councillors R Boughton, Mrs A Dart and S Harding**
Councillor Dart to advise on enquiries regarding funding for affordable housing schemes
- 5.3 **Councillor Sanders – to confirm that the defibrillator has been checked and that the access code to the cabinet has been provided in a visible place**
6. **Finance**
- 6.1 **Payments. To approve the following payments:**

Mrs S Squire December Salary & expenses	£176.00
HMRC PAYE December	£ 92.00
MAT Electrics (Upgrade to night landing site)	£1,671.30
Glasdon UK Ltd (Bench)	£765.17
- 6.2 **Bank Account**
- 6.3 **To set the 2023/24 Precept and Budget**
Councillors will be forwarded details of organisations who have requested a grant
- 6.4 **To note that P K F Littlejohn LLP has been appointed as the external auditor for the next 5 years**
7. **Matters Arising from the Minutes of 8 November 2022**
- 7.1 **Clerk's Actions.**
 - Give Way sign and failed street light at Burscott**
 - Details of Flood Online Reporting Tool on the website**
 - Accidents on the A39.** The Clerk has pointed out that the location is Clovelly Cross at the roundabout to Bursdon Moor
 - TDC Annual Rough Sleeper Estimate.** A response has been sent to TDC
 - Defibrillator**
- 7.2 **Sedan Chair.** Councillor Perham to report.
- 7.3 **Planters at village entrances.** Councillors Sanders and West to report
- 7.4 **Bench to commemorate airmen who died in crash.** Councillor West to report
8. **Planning. Planning Correspondence will be advised.**
9. **Correspondence.**
10. **Highways**
11. **Matters Raised by Councillors / Clerk**
 - Clerk's Training: Preparing for Elections on 24/1/23 and Social Media on 16/2/23, delivered by the Devon Association of Local Councils.** The cost will be shared between the Clerk's Parishes, equating to less than £4 per course.
12. **Any matters raised under Public Participation for further consideration**
13. **Urgent items raised at the discretion of the Chairman**
14. **Date of next meeting:** Tuesday, 14/2/23 in Clovelly Parish Memorial Hall, 7.30pm.