

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly Parish War Memorial Hall on Tuesday, 14 March 2023 on the rising of the Annual Parish Meeting to be held ahead of the Parish Council Meeting.

The Agenda is detailed below

Sue Squire, Parish Clerk 7 March 2023

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.** Councillor Mrs Foster.
3. **Declarations of Interest**
4. **Approval of the Minutes of Parish Council Meeting held on 14 February 2023.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors R Boughton, Mrs A Dart and S Harding**
 - 5.3 **Councillor Sanders.** To confirm that the defibrillator has been checked.
 - 5.4 **Councillor West – Affordable Housing**
6. **Finance**
 - 6.1 **Payments. To approve the following payments:**

Mrs S Squire March Salary & expenses	£168.50
HMRC PAYE March	£ 92.00
Heidi's Signs (Directions to defibrillator)	£139.00
Silverline Ltd - Coronation Mugs	£561.60
 - 6.2 **Bank Account.** The Clerk is hoping to give more information on a contact number for NatWest for the account to be switched to online banking.
 - 6.3 **Grass Cutting Contract.** The contractor has been advised that his quotation has been accepted.
7. **Matters Arising from the Minutes of 14 February 2023**
 - 7.1 **Clerk's Actions.**
 - 7.1.1 **King Charles III Coronation.** 100 bone china mugs have been ordered. Councillor West will give further details on suitable trees for planting.
 - 7.1.2 **Grit Salt / Snow Warden.** The Clerk has asked Councillor Slee to confirm the amount of salt left and if he would consider being the Parish Snow Warden.
 - 7.1.3 **Airband – poor workmanship in replacing cobbles in The Street.** Representations have been sent to Airband, Clovelly Estate, DCC Highways with County Councillor Wilton-Love copied in.
 - 7.1.4 **Tree growing out of bank behind Kingsley Cottage.** The Clerk has informed Clovelly Estate, DCC Highways with County Councillor Wilton-Love copied in.
 - 7.1.5 **Bench to commemorate airmen who died in crash.** To note if the concrete pad has been completed for the bench to be fixed by Councillors.
 8. **Planning. Planning Correspondence will be advised.**
 9. **Correspondence.**
 10. **Highways**
 11. **Matters Raised by Councillors / Clerk**
 12. **Any matters raised under Public Participation for further consideration**
 13. **Urgent items raised at the discretion of the Chairman**
 14. **Date of next meeting:** Tuesday, 11/4/23 in Clovelly Parish Memorial Hall, 7.30pm.