

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 clovellypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting in Clovelly Parish War Memorial Hall on Tuesday, 11 April 2023 at 7.30pm. The Agenda is detailed below.

Sue Squire, Parish Clerk 3 April 2023

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.**
3. **Declarations of Interest**
4. **Approval of the Minutes of Parish Council Meeting held on 14 March 2023.**
5. **Reports:**
- 5.1 **County Councillor J Wilton-Love:**
- 5.2 **District Councillors R Boughton, Mrs A Dart and S Harding**
- 5.3 **Councillor Sanders.** To confirm that the defibrillator has been checked.
6. **Finance**
- 6.1 **Payments. To approve the following payments:**

Mrs S Squire April Salary & expenses	£TBA
HMRC PAYE April	£TBA
DALC. 2023/24 Subscription	£106.99
- 6.2 **Bank Account**
- 6.3 **Asset Register.** This document will be forwarded separately to Councillors.
- 6.4 **2023/24 Internal Auditor**
7. **Matters Arising from the Minutes of 14 March 2023**
- 7.1 **Clerk's Actions.**
 - **Planters.** To note that the Milky Way has supported this project with a donation of £50.00.
 - **Snow Warden Training.** The Clerk is investigating this.
 - **Potholes.** The Clerk has reported those, and standing water, detailed at the last meeting.
 - **Defibrillator at The Street.** The Clerk will advise on a reply from Clovelly Estate.
- 7.2 **King Charles III Coronation.**

Councillor Tucker to advise on the planting of an Oak tree.
- 7.3 **Bench to commemorate airmen who died in crash.** To note if the concrete pad has been completed for the bench to be fixed by Councillors.
8. **Planning. Planning Correspondence will be advised.**
9. **Correspondence.** Parish Council Election details from TDC will have been received and it will be known if there is to be an election or if it is an uncontested election / those who have been nominated.
10. **Scheme of Delegation.** This document will be forwarded separately to Councillors.
11. **Highways**
12. **Matters Raised by Councillors / Clerk**
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, **23/5/23** in Clovelly Parish Memorial Hall, 7.30pm.

This will be the Annual Parish Council Meeting and is the first meeting of the newly elected Parish Council and where the Parish Council will be Constituted for the next four years.

Current Councillors remain in office until Tuesday, 9 May 2023 and newly elected Councillors assume office from that date.