

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	9,967	11,790				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,500	4,500	0	0.00%	NO		
3 Total Other Receipts	1,273	301	-972	76.36%	YES		No Covid grant this year (495); no Devon County Council Locality Grant towards a new website (624); grant cheque not banked last year (150); reduction in interest (4); bank compensation 250; sale of surplus barrels for scheme not proceeding 50; rounding 1 = (972)
4 Staff Costs	1,975	2,268	293	14.84%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,975	2,405	430	21.77%	YES		increase in grass cutting 225; increase in grants 300; reduction in website costs (400); no Zoom subscription this year (144); expenditure on mugs for the Platinum Jubilee 162; additional VAT paid 53; donation for Poppy Wreath 50; increase in internal audit fee due to two invoices being paid in the same financial year 249 = 430.
7 Balances Carried Forward	11,790	11,918				VARIANCE EXPLANATION NOT REQUIRED	
					YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	The Parish Council has been preparing over a number of years to enhance the street scene on a roundabout but due to Devon County Council Highways and a safety audit, the plans were not deemed to be safe and the £7,000 set aside for the project is now surplus pending a new scheme being identified.
8 Total Cash and Short Term Investments	11,790	11,917				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	21,500	21,500	0	0.00%	NO		
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
<b>Earmarked reserves:</b>			
Defibrillator	196.87		
Night landing site	542.19		
Hugglepit Memorial	605.4		
Roundabout	766.68		
Reserve 5			
Reserve 6			
Reserve 7			
		<hr/>	
		2111.14	
<b>General reserve</b>	9806.86		
		<hr/>	
		9806.86	
<b>Total reserves (must agree to Box 7)</b>			<hr/> <hr/> <b>11918</b>