

Minutes of Clovelly Parish Council Meeting held on Tuesday, 10 October 2023 at 7.30pm in Clovelly Parish War Memorial Hall.

Present:

Councillors D Garnett (Chairman), C Huxtable, N Sanders, P Slee.

District Cllrs Andrews, Dart

1 Member of the public

Mrs S Squire, Parish Clerk

72.1. Representations from the public

72.1 **Email regarding the Parish Council's response to the Downland Farm Planning Application.** The details were read by the Chairman. This was further discussed under Minute No. 83.1.

72.2 **The May, June and July Minutes were not appearing on the website.**

Action: The Clerk to check this.

73. **Apologies.** Councillors C West (holiday) and Mrs V Foster (prior engagement), County Councillor Wilton-Love (unwell), District Councillor Harding (unwell).

74. **Declarations of Interest.**

Councillors Slee has a Dispensation for matters relating to Clovelly Estate.

75. **Approval of the Minutes of the Parish Council Meeting held on 5 September 2023.**

Approved and signed as a correct record.

Proposed by Councillor Slee

Seconded by Councillor Huxtable and unanimously agreed.

76. **Reports.**

76.1 **County Councillor Wilton-Love.** Apologies given.

76.2 **District Councillors:**

S A Andrews. She is willing to give funding from her Grant allocation towards the defibrillator in The Street, and will advise the Clerk of the amount after the details have been checked with TDC.

A Dart. At the Full Council, it was agreed that the Strategic Plan go out for full consultation to meet timeline to be agreed and used to prioritise the council spending regarding the levelling up money.

The Chairman asked the amount involved, and was advised that nothing had been agreed yet. Councillor Dart spoke about the ideas that had been put forward. Only some Councils can bid for the funding and agreement still has to be reached as to how to go forward. The whole Council was unified on an affordable housing element.

Yesterday Sir Geoffrey Cox MP held a surgery in Welcombe and Hartland.

76.3 **Defibrillator Check – Councillor Sanders.** In order.

Action: Clerk to send report to The Circuit.

77. **Finance.**

77.1 **The following payments were approved and authorised:**

Proposed by Councillor Sanders

Seconded by Councillor Garnett

Mrs S Squire	October salary £178.20 and expenses	£202.50
HMRC	PAYE October 2023	£118.80

RBL Poppy Appeal

£ 50.00

The Parish Council has been invited to lay a wreath on Sunday, 12 November at 10.45am at the Memorial in Peace Park, Clovelly.

Councillor Huxtable volunteered to do this.

Action: The Clerk to advise Mrs S West

77.2 Online banking. Councillor West had advised that no progress had been made.

78. Matters Arising from the Minutes of 5 September 2023.

78.1 Clerk's Actions:

- ❖ Has applied for funding towards a defibrillator to be located on The Street
- ❖ Submitted planning response
- ❖ Dealt with payments
- ❖ Has informed TDC of a vacancy on the Parish Council due to the resignation of Stephen Perham and sent an e-card of thanks to him
- ❖ Devon Air Ambulance Night Landing Site. At the Chairman's request, contacted them about the lighting unit. They confirmed that only one LED was working and gave assurance that the helicopter could land if only one light was working. It was suggested that MAT Electrics were asked to rectify the problem as this is the firm who fixed the mast. This had been done and the Clerk was waiting for a response from them.

79. Planning & Planning Correspondence. There were no applications to consider or planning correspondence to note.

80. Correspondence.

80.1 Environment Agency's Coastal Resilience Team. Survey running from 2 – 20 October. The email has been circulated to Councillors. *Noted.*

80.2 Slow Ways National Walking Network. Email has been circulated to Councillors. *Noted.*

80.3 TDC Street Naming & Numbering Policy & Procedure. Details have been circulated to Councillors. *Noted.*

80.4 NALC – launches consultation to update the Model Financial Regulations. Councillors are invited to complete the form by 5/11/23. *Noted.*

80.5 Councils Team Zero Hour. Email of 4/10/23 circulated to Councillors. *Noted.*

81. Highways. Some potholes filled. The Clerk advised that if people had noticed poor workmanship after a pothole had been filled, this should be reported to County Councillor Wilton-Love.

Action: Clerk to report potholes outside the Parish Hall and ask if DCC would reconsider an additional street light on safety grounds.

82. Matters raised by Councillors / Clerk. Clerk's leave: 14-29 October inclusive.

82.1 Councillor Slee reported Japanese Knotwood just past Provenance Chapel in Clovelly Parish.

Action: Clerk to report to DCC, adding 'we understand DCC has treated patches before which has been successful'.

82.2 Councillor Sanders. 4 green wheelie bins for garden waste had appeared on the pavement at Buscott Road outside Number 13. There is no sticker on them and no one in the road has paid for them.

Action: Clerk to ask TDC Waste and Recycling to remove.

83. Any matters raised under Public Participation for further consideration.

83.1 Email regarding the Downland Farm Planning Application.

Action: The Clerk to reply advising that the representative of Lakeshore Group had advised during an hour long presentation to the Parish Council at the meeting on 5 September 2023 ahead of the application being considered, that a new sewerage system will be set up, there is sufficient water for this and a lot of surface water to feed the lakes.

Parish Councillors had the opportunity of viewing the planning documents in the days leading up to the meeting and before the meeting itself.

The Parish Council's response had been considered under the correct legality and procedure.

- 84. Urgent items raised at the discretion of the Chairman.** None.
- 85. Date of next meeting:** Tuesday, 14 November 2023 in Clovelly War Memorial Parish Hall at 7.30pm.
The 2024/25 budget and Precept will be set at this meeting.

The meeting ended at 8.15pm.

Summary of Decisions:

- **Minutes of the Parish Council Meeting held on 5 September 2023**
- **Payments**

Chairman

Date