

# CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire  
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG  
01598 710526 clovellypc@gmail.com

## TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 12 March 2024 on the rising of the Annual Parish Meeting. The Agenda is detailed below.

*Sue Squire*, Parish Clerk      5 March 2024

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.** Councillor Mrs V Foster.
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 13 February 2024.**
5. **Reports**
- 5.1 **County Councillor J Wilton-Love**
- 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
- 5.3 **Defibrillator Check – Councillor Sanders**
6. **Finance.**
- 6.1 **Payments. To approve the following payments.**

Mrs S Squire March Salary £237.60; Expenses £25.90	<b>£263.50</b>
HMRC PAYE March 2024	<b>£59.40</b>
- 6.2 **Online Banking – Cllr West.**
- 6.3 **HMRC VAT Reclaim. To note that the Clerk has submitted an online reclaim for the period 1/7/21 to 30/11/23 in the sum of £1,185.79**
7. **Matters Arising from the Minutes of 13 February 2024.**
- 7.1 **Additional street light in Wrinkleberry Lane.** The Clerk has arranged a site meeting for 4/3/24 and further details will be given by Councillor West.
- 7.2 **4 wheelie bins at Burscott Road.** District Councillor Harding to give an update.
- 7.3 **Presentation on Net Zero by a member of the public – to consider if the Parish Council wishes to promote this item.**
8. **Clerk's Actions:**
  - ❖ Defibrillator Report sent to The Circuit
  - ❖ Reported 4 South West Water manhole covers
  - ❖ Dealt with payments
  - ❖ Has replied to Clovelly Estate regarding the Best Kept Village sign, as directed
9. **Planning & Planning Correspondence.** At the time of preparing the Agenda there was none to consider or note.
10. **Correspondence**
- 10.1 **The Pensions Regulator.** Correspondence received requiring the re-enrolment of the Clerk in the Scheme regardless of whether there is a Pension Scheme in place or not. This has been completed by the Clerk and confirmation received.
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
- 12.1 **Devolution Deal for Devon.** The Clerk attended an online presentation given by Devon County Council Officers on 27/2/24 about which Councillors also had the opportunity of attending. A recording of the presentation was made and circulated to Councillors on 28/2/24 and on 29/2/24, the Devon Association of Local Councils submitted its response to the consultation currently running until 24/3/24, which was forwarded to Councillors on 29/2/24. The Chairman has asked the Clerk to mention the salient points of the evening. To discuss a response from Clovelly Parish Council.
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, 9/4/24 in Clovelly War Memorial Parish Hall at 7.30pm.