

CLOVELLY PARISH COUNCIL



Parish Clerk: Mrs Sue Squire
Haxlea, 2 Threeways, Bratton Fleming, Barnstaple, Devon, EX31 4TG
01598 710526 cloveleypc@gmail.com

TO ALL COUNCILLORS:

You are hereby summoned a **Parish Council Meeting** in Clovelly War Memorial Parish Hall on Tuesday, 9 April 2024 at 7.30pm. The Agenda is detailed below.

Sue Squire, Parish Clerk 2 April 2024

1. **Representations from the public limited to 3 minutes in line with DCC & TDC**
2. **Apologies.** Councillor P Slee.
3. **Declarations of Interest**
4. **Approval of the Parish Council Meeting Minutes held on 12 March 2024.**
5. **Reports:**
 - 5.1 **County Councillor J Wilton-Love**
 - 5.2 **District Councillors Mrs A Dart, S Harding and Shirley Ann Andrews**
 - 5.3 **Defibrillator Check – Councillor Sanders**
6. **Finance.**
 - 6.1 **Devon Association of Local Councils (DALC) Subscription.**
To decide whether to renew this.
 - 6.2 **Payments. To approve the following payments.**

Mrs S Squire April Salary £237.60; Expenses £21.85	£263.50
HMRC PAYE April 2024	£59.40
DALC. 2024/25 Subscription (Subject to 6.1 above) £132.00 + £19.90 VAT	£151.90
 - 6.3 **Online Banking – Cllr West.** NatWest require a formal proposal for the deletion and addition of signatories. To formally agree the amendments.
 - 6.5 **Grass Cutting.** Same price as previous year. To agree this.
 - 6.6 **2023/24 Audit.** To agree that Westcotts of Barnstaple is the internal auditor.
The Clerk will advise of additions to The Practitioners Guide for consideration / to follow.
7. **Matters Arising from the Minutes of 13 February 2024.**
 - 7.1 **Additional street light in Wrinkleberry Lane.** Councillor Sanders to advise a price for the electricity to be connected from the Parish Hall.
8. **Clerk's Actions:**
 - ❖ Defibrillator Report sent to The Circuit
 - ❖ Dealt with payments
 - ❖ Sent the Parish Council's representations regarding the Devon Devolution Deal which has been acknowledged.
9. **Planning & Planning Correspondence.** At the time of preparing the Agenda there was none to consider or note.
10. **Correspondence:**
 - 10.1 **Historic pictures of Clovelly Quay.** The Clerk has been sent two photographs by a person who has been tidying out, with local connections in their schooldays.
11. **Highways.**
12. **Matters Raised by Councillors / Clerk.**
 - 12.1 **Village Planters – Cllr West**
13. **Any matters raised under Public Participation for further consideration**
14. **Urgent items raised at the discretion of the Chairman**
15. **Date of next meeting:** Tuesday, 7/5/24 in Clovelly War Memorial Parish Hall at 7.30pm (a week earlier than usual).
This will be the Annual Parish Council Meeting to include the election of Chairman, Vice Chairman, Parish Representatives, compliance and review of Policies.